5.12.

European Music Therapy Confederation (EMTC) General Assembly (GA) Vienna 2009

Wednesday 19th & Thursday 20th May

Day 1 – 3.30pm – 6.00pm

Jos De Backer (EMTC President) welcomed everyone and introduced the historic city of Vienna as a perfect place for the General Assembly to meet.

Present at the GA –

Core Board Members –

Jos De Backer	EMTC President
Monika Nöcker-Ribaupierre	Vice President - Secretary General
Julie Sutton	Vice President -Treasurer

Country Delegates Present -

UK	Stephen Sandford
Italy	Ferdinando Suvini
Switzerland	Heidi Fausch
Bulgaria	Lillia Ahratarova
Luxemburg	Marianne Wiltgen-Sanavia
Spain	Patricia Sabbatella
Serbia	Ranka Radulowic
Austria	Elena Fitzthum
Portugal	Teresa P.Leite
Latvia	Mirdza Paipare
Lithuania	Vilmante Aleksiene
Slovenia	Sela Loti Knoll
Hungary	Eszter Forgacs
Belgium	Marijke Schotsmans
Israel	Gabi Frank
Poland	Ewa Szmidt
Denmark	Hanne Mette Ochsner Ridder
France	Adrienne Lerner
Germany	Ilse Wolfram
Sweden	Rut Wallius
Netherlands	Jasperien van der Pasch
Finland	Jaakko Erkkila

Apologies were received from -

Iceland	Valgerdur Jónsdóttir
Estonia	Alice Pehk
Norway	Kerstin Dyblie Erdal
Greece	Christina Kalliodi

Observant member Gerben Roefs

1) Country News (2 minutes per country)

Full Country Reports are circulated with the minutes

UK The UK government body 'National Institute for Clinical Excellence' (NICE) is now including Music therapy (Arts therapies) as an officially recommended treatment for Schizophrenia. Work has begun about recommendations for Autistic Spectrum Disorder – this is guidance in development.

Italy We are waiting on the government for recognition for the profession. The bad news is that the only training course inside a conservatoire was based in the same place as the earthquake, which has made things very difficult for everyone in Italy.

Switzerland No more news since Nantes - things are going well.

Bulgaria Lillia Ahratarova (a psychotherapist who trained as a music therapist in San Francisco) attended the GA to represent Bulgaria. Music therapy is moving forward after the democratic changes in 1989. This is Bulgaria's first visit to the EMTC and comes with a desire to establish music therapy in Bulgaria.

Luxemburg An Ethical code has been agreed, including minimal standards for registration. With this document, Luxemburg hopes now to have a basis now to move towards registration. A study day is arranged for November - everyone is invited to come. There is a step-by-step move for this event to be more international each time it happens.

Spain Good news from Spain: we established a document about standards to be a music therapist. Spain has a register and this document was approved by all the music therapist organisations. It will be launched next year after the national conference. This might be available on the website for the EMTC. This was a hard task and everyone in Spain is proud it has happened.

Serbia We have documents for standards, and for defining music therapy. But we are still waiting for recognition from the government. National workshops and marketing is good. We hope that the minister will support the profession more.

Austria For one-year Austria has had regulation and a register. The register must be made and completed in two years. A law will be established soon for music therapy.

Portugal Another programme has been approved as a master's degree. The process of activating registration is ongoing. We are starting a system to apply to this for certification.

Latvia Everyone in Latvia was pleased that Tony Wigram came to visit recently.

Lithuania	The association is in the process of renovation, with a new title. This will have a new statute and ethics. The country representative is happy that there are young colleagues ready to take the position of chair for the association. In June there will be a round table discussion at parliament.
Slovenia	Biggest news is that we have joined the EMTC. Our situation is quite good - arts therapists are recognised as a profession. However the education is combined across all the arts therapists and this is not accredited for next year. There are no specific programmes just for music therapy.
Hungary	A new arts therapies association will be formed soon. Hopefully this will give new energy for the professions, and good collaboration across all the arts therapies.
Belgium	There is one new doctoral student in Aalborg. She will start her studies in July.
Israel	Good news that the parliament approved the recognition of music therapy as a profession with a first vote, this is the most important vote with two more votes to go. Israel hopes that the registration process will be completed by August this year.
Poland	Music therapists are not in the 'list of professions' register in Poland. The good news is that in October 2010 there will be three Universities where you can study music therapy.
Denmark	The last EMTC GA was at the same time as the PhD course in Aalborg. The Nordic conference was very successful. In January we started education for supervision for music therapists, which is combined for doctors and psychologists.
France	Since Nantes a lot has happened. The EMTC last year was a big boost for France - we have gone from 50 members to 61 members. We are in the process of organising a questionnaire so that music therapy might be on an official list of professions in France. The French law for psychotherapists will have big implications for the music therapy profession.
Germany	Last year two big organisations merged into one organisation, (1,400 members). As well as this big organisation there are 4 other smaller organisations. On the clinical side there is good news - there is recognition of arts therapies in Dementia, Schizophrenia and Rehabilitation in clinical settings.
Sweden	One of the training programmes has changed its profile. On the psychodynamic side the training will start with a focus on music in health with then the option to move towards music therapy training. This will mean that

music therapy will be just at master levels and music in health at bachelor degree level.

Netherlands We have a new EMTC country representative for next year. News from the Association: the amount of members has increased from 239 to 280. This is very positive for the country and association, and a sign they are doing a very good job. The current country representative will step down - Jasperien thanked everyone for all the inspiration from the EMTC. Jos thanked Jasperien for her input over the past five years. Gerben, the new member for next year introduced himself to the EMTC and was welcomed by Jos.

Finland The music therapy masters programme at the university will stop. The good news is that a new English international music therapy programme will be started next year, with student exchange from abroad possible. In research we are completing a large RCT study with music therapy and depression. Hopefully this will be finished next autumn. After that another RCT will be started, about music therapy and stroke patients.

The Core Board introduced themselves to the GA -

Julie is the EMTC Treasurer and has worked with Jos and Monika for the past 8 years. This year has been the best ever for the process of paying the fees on time. Julie thanked everyone for their quick responses this year. It was very good to work together so productively.

Jos is the EMTC President and has been in the EMTC for 20 years in total. He reminded everyone that this core board will stay for one more year. They will then move on, and a new core board takes over. This core board has put a lot of energy into the EMTC – we have steered the organisation into a new phase.

Monika is the EMTC Secretary General, she used to be the German delegate, and has been involved for 16 years in the EMTC. She also thanked the group for their responsiveness this year by replying to emails promptly.

2) Action Points from the last GA in Nantes

Jos outlined the Action points from the minutes of the last GA – these were presented on Power Point -

a) **Website** – this is not yet complete. Country updates are needed. This work will continue. All photos of representatives have been received. We have a proposal for a working group for the Website, to be started at this GA.

b) **Consideration of EMTC membership of the World Federation for Music Therapy** – Jos asked the advice of three past World Federation presidents. The response was that there is no benefit to the EMTC to be part of the WFMT. The main function of the WFMT is to exchange information and to organise the World Music Therapy Conferences. The Core Board has discussed this. They cannot justify the EMTC as a

member of the WFMT, but it is important to keep a contact with the WFMT. The Europe member of the WFMT is based in Ireland (Simon Gilbertson).

c) **EMTC Yearly Timeline**[1] This was not sent out, because the document is linked to the Core Board work**.** Julie showed the tasks for each month in the year and asked for some discussion - what do we want in this document? Julie requested that this document is sent out with the minutes: all members must respond with their ideas, to the Core Board (email). The EMTC year works around the GA time-line, as well as for the accounts (January-December).

ACTION:

Country Representatives send comments to Core Board – what do we need in the Year Timetable?

BY 1st AUGUST 2009

d) **Issue of non-EU countries being part of the board** – Jos informed the GA that he had discussed this at Brussels. The EMTC is defined as a European organisation. The EMTC is officially recognised at EU level as a European organisation. There is nothing to change in the statutes when we operate at European Level. Israel is unable to vote as part of the EMTC, and remains an observing member as a non-EU country.

3) Proposals for the new Core Board

Two proposals had been received for the new Core Board. Jos has not shared this information before the EMTC GA, so that everyone has the information together at the same time. When you all have the same information at the same time, you have now the evening and the night time to think and decide. First we will hear the presentations from the two groups. Jos invited the two groups to make their presentations.

Proposal 1. Adrienne Lerner, Ferdinando Suvini and Hanne Mette Ochsner Ridder

The group showed a powerpoint. This presentation is summarised for the minutes -

Each of the group introduced themselves briefly -

Adrienne is American, born and trained in France with Edith Lecourt, She belongs to her national association and was the Treasurer for 8 years. After working in a hospital Adrienne now works in private practice, and has time to devote to the EMTC.

Ferdinando is from Italy. This proposal started in a natural way, where the group discussed the feeling in the assembly and the dreams and willingness for their contribution to become real. Ferdinando works in a rehabilitation centre in Florence and teaches at the university. In 2002 he founded a professional Italian association. Ferdinando was the chair of this association until

[1] Appendix 1 – EMTC Yearly Timetable

recently. Ferdinando can manage the complexity of this situation as well as being the Treasurer of the association. Ferdinando proposes to become the new treasurer of the EMTC. Ferdinando has retired from the Italian association.

Hanne Mette is Associate professor of music therapy in Aalborg University. There is good support from the University for the EMTC and the work that this would involve for her. She also supervises PhD Students.

Our vision for the work –
Exchange, Organisation, EMTR, Recent Members, Ethics, Training & Research

National Organisations Roles – Communication and Sharing
Delegates Roles – Networking, Discussion, Decision Making
Core Board Roles – Synthesising information, Clarity and final decision making

Organisation -
GA: The GA is important for information sharing but especially for working together, discussion and decision making. Instead of Geographical division responsibilities we might move to be grouped together on specified areas – eg Registration, EMTR focus on certain problem issues. Sharing of responsibilities of the whole board.

Proposed make up of Core Board for Group 1 -
Hanne Mette President
Adreinne General Secretary
Ferdinando Treasurer

EMTR –
To build on the work accomplished in Vienna – continuing the process

About EMTC members –
EMTC – One voice with everyone included, the problems of developing MT in many countries especially Eastern European – high standards across countries for Ethics, training programmes, research and registration.

Background of our team combines – University experience, Clinical Supervision, psycho dynamic approach, national organisation representation and leadership, difference in gender, experience

The Past - Appreciating the work of the Core Board
The Future - Looking forward to learning and working

End of Presentation from Group 1

Proposal 2. Jaakko Erkkila, Patricia Sabbatella, Vilmante Aleksiene

The group showed a powerpoint. This presentation is summarised for the minutes -

Proposed roles for Core Board for Group 2 –
Jaakko President

Patricia **General Secretary**
Vilmante **Treasurer**

We have experience in -

- Clinical work
- Clinical training
- Work for the development of the profession
- Academic studies
- Research – all have PhDs sometimes very helpful
- Administration – lot of experience in this area
- Leadership
- EMTC – former and becoming chairs of EMTC congress

What we can offer the EMTC -

A core board with good internal spirit – no conflict so far!
Considerable experience in various essential fields important to the EMTC
Competence and willingness to work for the EMTC in order to service it as an organisation and to allow it to service the music therapy profession in the future
Willingness to keep on tradition and focus on the current core themes, European congress EMTR recognition
Openness to face challenges

We can offer to the EMTC -

Links between different regions promoting collaboration under the umbrella of cultural diversity inside and European identity

Willingness to empower and promote rising new voices in the European music therapy community e.g. eastern European and new country members in future, a stress on underdeveloped countries and working with new countries (e.g. Turkey, Ukraine)

Reaction to initiatives and requests made by the regions countries through region co-ordinators and country delegates

Jaakko, Patricia and Vilmante made their resumes available to the meeting, highlighting their professional backgrounds and experience further. All have PhDs, and considerable experience of clinical work, research and training, as well as an active involvement in professional matters nationally and internationally.

End of Presentation from Group 2

Questions from the GA Delegates to the Proposals -

1. Question from Germany to Group 2 -
What is meant by the term "various duties of trust?"

Jaakko responded this term was explained is a term used to describe roles of responsibility and trust that members have held in their jobs/experience.

2. Question from Austria to Group 2 –

Group 2 you have marketed your PhDs as important in your proposal, there are 1000s of music therapists who do not have a PhD in Europe – what will you do for them?

Jaakko responded it is not best to separate out research from clinicians in our profession, in comparison with other disciplines there is real benefit of having both given the size of music therapy. Patricia outlined that qualifications at a high level increase the credibility of music therapy. Interest in supervision also relates to qualification increase potentially. There are different steps to do this and use experience from a high level.

3. Question from Austria to Group 2 -
Jaakko, do you have time for this job?

Answer from Jaakko – You are right it is not easy to manage time, and I have been able to do this and not always so well. Question is how to focus, and Jaakko has the possibility to change his schedule in terms of reduction which will allow more time for the EMTC.
Jos also responded that he has no time for the EMTC, but that when you need time you make it, as he has.

4. Last comment/question from Jos for both groups –
You both mentioned the training programmes; I learnt from Brussels that we cannot give advice to countries about this as this for government.

Answer from Group 1.
Hanne Mette responded that the EMTC has a role to play to give an overview of what is going on in Europe. Adrienne said more about the links between institutions.

Answer from Group 2.
Patricia responded with mentioning the EMTR - this links to how things develop, i.e. the EMTR process is very clearly linked to training standards. So our work will affect programmes even though we do not have governmental power.

The Voting Procedure was clarified for the GA Delegates by Jos -
Jos told the group that the voting will be tomorrow and there will be one vote for each Delegate. This would be a closed, paper vote, and it will not be shared with others. The core board will count the votes - they will not have a vote because they are all ex-officio. Countries that are eligible to vote at the GA can vote, and those that are not at the GA will not vote, because a simple majority is required to win.

4) Proposal for change to the titles of the Core Board and area vice presidents

In the EMTC Board, we have in this moment:

President
Secretary General
Treasurer
Three Vice Presidents (one each for the three regions)

If the President is absent, the work of the Core Board cannot continue - because the Secretary General and Treasurer are not allowed to chair and lead the work.

New Proposal –

Core Board will be described as –

President
Vice president (Secretary General)
Vice President (Treasurer)

Current Vice Presidents (the rest of the Board) become -
European Region Co-ordinator - North
European Region Co-ordinator - Central
European Region Co-ordinator - South

This new arrangement will allow other members of the Core Board to chair and lead on the work of the core board if the President is absent. The new titles of Regional Co-ordinator describe the work of these Board Members more accurately.

Motion to make these changes proposed by
Proposed by - Monika
Seconded by - Jaakko

Discussion about the proposal took place, along with the history of the evolution of the leadership of the EMTC. It was clarified that it is necessary for this change. A vote has to be made now, to allow the work of the current Core Board to continue for the next year. After this, the new Core Board begins after Cadiz.

Voting took place –

For the Proposal – 20
Against - 1
Abstentions - 0

5) 8th European Conference in Cadiz 2010

Research, Practice and Education 5th – 9th May 2010

Patricia presented the next European Conference. She gave everyone the postcard brochure for the conference. She showed an overview of the event and the theme with a power point presentation.
The timetable for the conference will be on the conference website
Venues will be at the Faculty of Philosophy in the old part of the city centre

Important dates were given. Please tell people about these dates:

March 30th – October 15th 2009 - call for Papers
Abstract proposals can be sent to the conference via email

March 15th 2010 - full paper submission of papers, for publication of conference proceedings

Question from Germany – How many will be able to attend the conference?
Answer: - There is space for 400 people at the conference. Book your hotel in advance because accommodation is not included in the price of the conference.

The Congress Office can give all the information you need – **Enquiries should NOT be made to Patricia directly.** The official language of the conference is English. We hope to offer translation to Spanish if possible. Finally, please remember the beautiful city of Cadiz and the surroundings for the conference.

6) Dates for the next General Assembly in Cadiz

Arriving in Cadiz on - Monday 3rd May in the evening
Start of General Assembly on - Tuesday 4th May at 9.00am

Jos has requested from Patricia a meeting point in Cadiz for those who will arrive on Monday 3rd May

ACTION:

Meeting point for Cadiz Monday 3rd May
- to be circulated before the GA

Question from Bulgaria **-** Is there a possible reduction or change in price for East European countries?
Answer: Jos said this question has arisen at every European conference and before. Maybe we have to think about sponsorship and at what level. If anyone has any suggestion on how to support this issue more.

ACTION:

Country Representatives - please send suggestions about how to support countries with limited finances

Email the Core Board by 1st August 2009

End of First Day

GA Day 2 – Wednesday 20th May 2009

7) European Conference Venue and Host Nation 2013

Jos welcomed everyone to the second day of the General Assembly. He began the day by making this announcement –

In 2013 the European Conference will be in – *Oslo*

European conferences after 2013 will be worked on by the new Core Board. Jos said there were already some countries interested in hosting a European conference.

In 2011 there will be another GA. Where will this be? Send proposals to the Core Board. If you need information about what you need to do this - you only have to ask the Core Board.

ACTION:

Proposals for the GA in 2011 –
send to the Core Board
by email

8) Feedback from the working groups

A) Report and Powerpoint (Ranka)

Report based on questionnaires - ***Legal regulations related to music therapy in EMTC***

Ranka invited everyone to participate in the working group. In this way there can be more discussion about the detail of her report. This report is an internal document only for the EMTC. The report will be circulated in an appropriate way by the Core Board.

B) Report and Powepoint (Marianne)

Report based on questionnaires - ***Recognition Process in the different countries***
How can the EMTC work inspire or give guidelines for strategies (recognition and regulation)?

C) Report and Powerpoint (Hanne Mette)

Working group for Music Therapy Research
Hanne Mette told the group about the questions this working group might ask EMTC members, and future directions for Research in the EMTC

D) Report and Powerpoint (Adrienne)

Working group around - **Ethics code and areas that need to be clarified and proposed next steps for the future**

E) Report and Powerpoint (Eszter)

Working group around International Projects and furthering ways to promote connection between countries

Jos thanked all the leaders of the working groups for their energy for new ideas and new ways to develop music therapy in Europe. It was decided that discussion about the working groups would be moved to the end of day two - to allow for more time for discussion (see separate attachment).

ACTION:

Core Board send working group reports/presentations to Country Representatives.

Please remember: these are not for circulation to country associations.
They are only for use internally by the EMTC

The GA moved into Regional Area Groups - discussion for half an hour.

The GA then broke into small groups, to discuss the material presented by the working group leaders

9) Short Reports back from the Vice-Presidents - about the regional group discussions

Ferdinando (South Region) –
Discussion in Nantes was to share professional association information - to know more about criteria in other countries. There is a lot of work to do. For example, in Spain there are five associations, and making a document for all is a big task. Next week this material will be shared to continue the discussion. Discussion also about the possibility of the division in north, middle and south - and integration at an equal level to have a working group to have representation from north, middle and south on a group. The more connections the better.

Heidi (Middle Region) –
Good discussion and repeating the task of the country delegates because there are new members for the year ahead. It is very important that after the GA the bylaws are updated. It is difficult if there is information that is not updated. We would like country reports on the website, but it was not clear to the group which report was required (i.e. country report for website and country report for the GA as these are for different audiences).

Jaakko (North Region) –

Discussion about 'the real meaning of the EMTC' - what it is and what it is not? Discussion about collaboration with training courses - how seriously do they take the EMTC? Discussion about on how to refresh connections - perhaps a *twined city* philosophy for clinical work areas in countries? How to promote connection on different levels for music therapists in Europe? How to promote connection between music therapists and the EMTC, beyond those who usually get the opportunity to travel (e.g. academics and famous music therapists)?

10) Membership Update – Julie

Powerpoint presentation by Julie. She showed the current membership list of the EMTC. This was up-to-date from 2 days ago. It is very important that the fee in the bank matches the form that is submitted by association. Please remember to ask your associations to send the MEMBERSHIP RE-NEW FORM, as well as the fee to the bank. Membership is only complete when both things happen. Most countries have done a very good job this year with getting their membership in on time - it is the best year for the membership process. This shows the process introduced 2 years ago works.

1 A list of when the different countries money was received and went into the bank was presented
2 A list of when the membership forms were submitted to the treasurer was presented

ACTION:

All Country Representatives work direct with their associations.

Make sure the fee and the form are sent at the same time - so it is clear for the Treasurer who has paid.

Tri-partite communication is very important: Country Representative, Association and Treasurer/Core Board.:

ACTION:

When Country Representative sends email to the country associations for the payment - copy in the EMTC Treasurer into the email.

Ask the associations to copy Country Representative into any email to the Treasurer.

EMTC Treasurer will then be able to email both the Country Representative and the associations.

Question about payment for countries that have more than one association.

Answer: It is the Country Representative responsibility to look after this - so that all the fees are come to the EMTC, on time. For example, Spain is one of the countries that are more complex (many associations), and they managed this very well in 2009.

A power point presentation of the membership numbers increase and decrease for each country was shown. This will be circulated with the minutes.[2]

Jos thanked Julie for the all the work that was given to this important task of looking after the finances of the EMTC. Julie wished the next treasurer good luck with this big task.

11) EMTC Award

The EMTC award is received as recognition of work done on behalf of the music therapy profession. Jos said the EMTC will give an Award at the European conference 2010. We have to think about who should receive this award. There are guidelines:

Guidelines for EMTC Award:
A person or association who promotes music therapy, for instance in terms of:
Involvement in publicising the profession internationally
Involved in communication (e.g. website, work with others, dialogue within the profession and outside it)
Involved in training
Involved in research
Involved in publication
Is forward looking/visionary
Operates in an international context
Serves the music therapy community

The first award was given to Dr Tony Wigram in Finland.
The second award was given to Professor David Aldridge in Netherlands.

Normally this is thought about six months before the Conference. When you have proposals you - send to the Core Board with your motivation why you propose this person. It must be a European person.

ACTION:

Proposals for who should receive the EMTC Award

Send to the Core Board (email) by December 2009

The Core Board will make a selection from the suggestions - then these will be sent to country Representatives for voting/agreement before Cadiz. We have to arrange for a gift and organise this also.

[2] APPENDIX 2 – Membership numbers for countries this year and for last year

12) Accounts and Financial Business

Julie presented the accounts for the year January 2008 – December 2008. These are healthy and available for anyone to see in detail if they would like to look at them. Julie asked an important question: is the 1 euro fee covering the costs of the EMTC? This will be for the new Core Board to think about. The account is based in Belgium currently - this will need to be changed for the next core board. There is a lot of work to do, to change the details of the EMTC etc. There is a year to change all this. However, the current accountant is retiring next month so this will need changed for the new Core Board.

Estimate of 2009 costs–	
Including Travel Costs for core boards	***c 1,000 euro***
Website	***c 200 euro***
Accountant	***c 450 euro***
Bank Account	***c 61 euro***
Presentation costs for GA	***c 50 euro***
Costs for the Core Board	***c 50 euro per month x 3***
Costs Board and meeting	***c 200 (meals over 2 days)***
EMTR meeting	***c 3000 euro (but hopefully less)***

13) Voting for the new Core Board (from Cadiz onwards)

Two Proposals for voting -

1. **Hanne Mette, Adrienne, Ferdinando**
2. **Jaakko, Patricia, Vilmante**

The Statutes./By Laws were checked - Israel is not able to vote
The Core Board went outside to count the votes made by delegates

The new Core Board was announced by Jos -

Hanne Mette	**President**
Adrienne	**Vice President (General Secretary)**
Ferdinando	**Vice President (Treasurer)**

Everyone congratulated them on their appointment

14) Core Board and transition period

In 2009 the current Core Board will make sure that all procedures are documented for the new core board. In 2009 the new Core Board members will be included in all emails relating to EMTC work and all the responses so they have a chance to gather information and observe.
In 2010 the new Core Board will take over the work – suggestion was that the current Core Board could be used in an advisory capacity with emails copied to them, however Julie suggested that it might be best for the current Core Bard to end and the new Board take over the work on their own. New delegates will need to be found for the countries who are represented on the Core Board (Denmark, France and Italy).
Hanne Mette thanked everyone who had voted for their team and said she was the first female leader for the EMTC.

15) The EMTC Website www.emtc-eu.com

Jos will email Pieter van den Berk to thank him on behalf of the General Assembly for all his work. The website is in development and the new Core Board will need to think about the hosting of the site, and what makes this work more efficiently.

Monika showed a powerpoint of all the documents that are currently available on the website **for EMTC members only not for country associations**. The Core Board will check all the documents. They will be available for members via links that open when you click on them. There are about 50 documents in total. The website now has space to upload documents onto the website.

This has to be installed within the next months: Then you can also access and upload and amend your own country documents. All Countries have the responsibility for updating and uploading all their own documents. This new web function was welcomed by everyone. Everybody will be informed when this new connection is working.

ACTION:

All Country Representatives:
Tell journals and associations about the new EMTC website

ACTION:

All Country Representatives:
upload and amend the details of their country information on the website

Jos informed the group that the old website is currently still active - this is problematic. The new website will need to have more tags to promote it in search engines.

ACTION:

Jaakko to solve the problem - to remove the old website

Proposal –
A working group is established to develop, update and have a vision for the functions and usefulness for the EMTC website was proposed. Jos suggested that at least one or two Core Board members should be on this group.

Proposed website working group membership -
Julie, Jos, Monika (Core Board).

Hanne Mette (Denmark). Gerben (new Country Representative for the Netherlands).
Elena (Austria); Heidi (Switzerland).

16) Other Business for before Lunch -

a) Jos told the GA that Australia has requested help with the ranking levels for Music Therapy Journals. Jos asked for support from the GA delegates - to sign a letter of support, if they wish. This will be sent to Australia.

b) A gift was presented to Elena on behalf of the EMTC for the passion, enthusiasm and drive in organising the meetings. The GA group appreciates much all the work she and her team have offered.

Lunch

17) EMTR Commission - Vienna Meeting 2009

Julie chaired this session

Julie encouraged all EMTC members to feed back comments to the EMTR so that these can be considered by the group in the future.

ACTION:

Country Representative to feedback about the EMTR presentation
Send to the Co-chairs of the EMTR via email (Jos and Julie)

EMTR Commission Members -

Jos (Co-chair)
Julie (Co-chair)
Monika
Ilse
Ferdinando
Jaakko
Rut
Adrienne

Format for the Presentation to the GA -

1. ***Context – Ilse***
2. ***EMTR working groups overview – Julie***
3. ***Presentations from discussion in Vienna Working Groups***
4. ***Work that has to be finished between Vienna and Cadiz***
5. ***What we do next? – Documents to develop and new working groups***

1. Context – Ilse

Ilse gave an overview of the past work and history of the EMTR
Ilse's presentation is available with the minutes and describes the detailed history of the thinking behind and development of the register[3]

2. EMTR working groups overview – Julie

Work Groups are as follows -

Work Group 1 *Membership of the new EMTR*
Work Group 2 *Outline of structure of processing of applying to become registered*
Work Group 3 *Outline structure for processing applications*
Work Group 4 *EMTR on the new EMTC website*
Work Group 5 *Will deal with appeals complaints etc*
Work Group 6 *What music therapists will gain from being on the register*
Work Group 7 *Definitions*

3. Presentation from discussion in Vienna working groups

Work Group 7 Definitions – Feedback from Monika

Monika presented the work of Work Group 7, with the update on all the work around definitions. This was sent to members before the GA. All the work is now complete.

Definitions have been worked on in Vienna EMTR meetings relating to –
"Psychotherapy"
"Music therapist"
"Master of Music Therapy"
"Bachelor of Music Therapy"
"Supervision"

ACTION:

Country Representatives to feed back about these definitions
Send to the EMTR co-chairs (Jos and Julie)

Work Group 2 Structure of process to apply to be registered – Feedback from Rut

Rut presented Work Group 2 outlining the structure for process of applying to become registered - how applicants will do this, sending application to an application committee (EMTR Application Committee)

Work Group Number 3 Outline Structure for processing applications – Feedback from Ferdinando

Ferdinando presented the time frame and cost implications for EMTR applications

Key points are –

- Confirmation will be given that application is received within 4 weeks
- There will be a fee for processing the application
- There will be a breakdown of costs for joining the register
- The EMTR will require secretarial support

[3] APPENDIX 3 – Ilse's Presentation to the GA on Context for the EMTR

- The over all time frame will be 6 months for processing an application
- We might need support from country representatives for the initial check of documents given language issues
- Each committee has to identify its operational structure

Working group number 4 EMTR on the new EMTC website – Feedback from Jaakko
Considerations for content on the website include -

- EMTR – description of what it is
- Who are the members of the Commission, Application commission (AC) and EMTR Commission CVs
- Structure for process of applying to become registered
- Structure for profession applications
- Applications form as a download
- Clear instructions on payment
- Contact information for questions concerning the EMTR
- Appeals complaints conditions for special applications
- The Register - possibility to search by country
- Other thing to think about Professional and proper lay out - must be easy to manage

Julie commented that the list of registrants will be a very rich resource. It will list all the members, their skills and interested, and what they offer. This will be unique in Europe and very valuable.

4. Work to be finished between Vienna and Cadiz

Final checks for the working groups that we did not have time to discuss in Vienna
Begin next tasks
Documents to develop
New working groups
A Commission meeting will happen before Cadiz

Membership of a new EMTR commission
Membership has a maximum of 7 members from the 3 regions of Europe
Member of the new EMTR commission voted at the next GA for 3-5 years
Qualifications for membership to new commission to be discussed? Only music therapists?

Work Group 5 Complaints - needs more work -
We have our own complaints system established by EMTC in 2004 which is tried and tested - so it might be adopted for this context.

Work group 6 What will members gain from the EMTR - Feedback from Julie

- Safeguards the quality of our profession
- Enables mobility in Europe for working in new areas
- Safeguards the qualify of intervention for the patients or institution
- Motivation for life long learning for music therapists
- Associations and training course have a reference point for their identity
- Strengthening identify and self-confidence as a music therapist
- Basis and support National recognitions

The Existence of the EMTR is a guarantee of quality and is crucial as a reference for other countries. It is also for countries that are still developing a national identity and formalising their training standards

5. What we will do next? Documents to develop and new working groups

Form new working groups
Develop the new documents for groups
Application committee and members parameters
EMTR membership committee members and

New working groups are as follows (and led by) -

Application form	Rut
Appeals process	Ilse
Membership committee application committee	Adrienne
Money matters financial implication fees etc	Jos
EMTR on the website	Monika and Jaakko
The Register	Ferdinando

ACTION for EMTR Commission:

Working groups begin
Julie will collate all working group material / timeline

Comments from the GA about EMTR Commission work -

Switzerland commented on the issue of how might the EMTR link with the Professional Associations in Countries so that replication of resources can happen if criteria for registration on the EMDR is the same as that countries own requirements.
Denmark asked if National Associations be "registered" themselves as meeting the requirements to make the process of application more easy and straightforward or cost effective?
Netherlands commented on the issue of different levels of registration
Austria asked if national registers will be different from the EMTR? Jos responded that bachelor and masters level is the same across Europe.
UK asked will non music therapists be involved in the register and the safeguard of standards. Julie responded that the possibility might assist with the development of how the register is held as an indicator of quality for employers
Denmark mentioned that the work should be delegated if possible as there are smaller countries who do not have the structure to support this work. Jos said the register will be minimum standards and a reference for standards – the future will tell if this is right or not, this is to safeguard our identity and profession for the future.
Serbia mentioned some statistics relating to the questionnaire circulated prior to the GA regarding to levels of education across Europe in terms of Bachelor and Masters qualifications.
Germany responded by saying that the process is ongoing for how education establishments adopt the minimum standards recommended.

Austria mentioned (not as a criticism of the EMTR but just as a reflections) that in 20 years the next generation may laugh at us for this work, because this has in many ways nothing to do with the quality of music therapists. The first generation of music therapists did not have standards and their experience and learning continues!
Jaakko responded by saying it was important that the EMTC have all the corners of music therapy practice covered and the spirit of moving forward. Jos outlined that the context now for proving our quality is what is required.

Julie ended this section and thanked everyone for their comments and encouraged again responses to the material to be sent to the co chairs via email.

18) Vote to change the By Laws

A vote was proposed to change in the Byelaws to change the status of the vice-presidents as discussed at the meeting yesterday. The Byelaws were proposed to be changed to now read as follows -

18.2 *The Board is composed of a Core Board voted together as a team and Board. The Core Board is composed of a President and two Vice-presidents (Secretary General and Treasurer). The Board is composed of the Core Board and three European regional co-ordinators (south, middle north Europe).*

Proposed by	**Jaakko**
Seconded by	**Monika**
For:	20
Against:	0
Abstains:	1

19) Farewell from the Netherlands Delegate

Jasperien circulated a CD to all in the group of her favourite Dutch music and thanked the GA members for all their support over the five years she has been a member of the group.

20) End of the GA

Jos closed the official part of the GA by thanking the Core Board, the EMTR Commission and the country delegates who attend this GA. Jos said we do this work for the next generation of music therapists which is very important.

As previously mentioned the current Core Board will run the next GA in Cadiz and will hand over to the new Core Board after that GA.

Official General Assembly meeting closed.

APPENDIX 1

EMTC Year Timeline

EMTC DIARY OF TASKS:
Draft Document for discussion

JANUARY
Membership fees are checked with the account (treasurer)
Website is checked

▼

FEBRUARY
Check there are no outstanding tasks (work not done from previous year)
Discuss the coming year in general within the Core Board

▼

MARCH
Core Board overviews the membership and tasks for the year

▼

APRIL
Core Board - check membership fees (next 2 months)
Core Board discusses documentation and tasks for General Assembly
Core Board prepare documentation for General Assembly
Core Board prepares timetable for General Assembly

▼

MAY
Core board checks progress of Commissions
GENERAL ASSEMBLY (Cadiz)

▼

JUNE
Core Board/Board checks minutes from General Assembly
Core Board discusses tasks for coming year
Core Board sends Minutes from General Assembly (or early July)

▼

JULY
Ongoing work / holiday time

▼

AUGUST
As July

▼

SEPTEMBER
Begin work on next EMTC year

▼

OCTOBER
Core Board: PREPARE & SEND REMINDER TO ASSOCIATIONS FOR MEMBERSHIP FEE

▼

NOVEMBER

Core Board checks that membership reminder letter have been sent to associations (via country representatives)

▼

DECEMBER
Rest!

APPENDIX 2

EMTC MEMBERSHIP STATUS: 2009

Date	Association	Country	Form	Membership status for country
31/3/09	OEBM	Austria (M)	31/3/09	Member
13/3/09	WIM		13/3/09	Member
22/3/09	BMT vzw	Belgium (M)	22/3/09	Member
27/3/09	BAMT	Bulgaria (M)	27/3/09	Member
16/2/09	MTL	Denmark (N)	16/2/09	Member
22/3/09	EMV	Estonia (N)	15/5/09	Member
8/4/09	MT	Finland (N)	8/4/09	Member
				Member
14/5/09	FFdM	France (M)	14/5/09	
-	BVM		-	
27/3/09	BVAKT		27/3/09	Member
22/2/09	DMtG	Germany (M)	22/2/09	Member
18/3/09	DMVS		18/3/09	Member
18/3/09	GfOMT		18/3/09	Member
	NoRo		-	-
28/3/09	ESKEM	Greece (S)	28/3/09	Member
1/3/09	MZE	Hungary	1/3/09	Member
	FISMUS	Iceland (N)	19/2/09	Member
		Israel (S/NV)		Pay at GA
9/2/09	AIM		9/2/09	Member
18/3/09	FIM	Italy (S)	18/3/09	Member
-	MUSILVA		-	-
8/3/09	AIREM		8/3/09	member
16/2/09	PMTAL	Latvia (N)	16/2/09	Member
	LAEMT	Lithuania (N)		[4]Pay at GA
		Luxemburg		Member
17/3/09	GML	(M)	17/3/09	
pending	NFMT	Norway (N)	Pending	Member
19/3/09		Poland	19/3/09	Member
14/2/09	APMT	Portugal	14/2/09	Member
				Member
27/2/09	AMTS	Serbia (M)	14/5/09	
24/4/09	SZUT	Slovenia	24/4/09	Member
6/2/09	MAP		6/2/09	Membership
5/4/09	AGAMUT		5/4/09	complete
15/5/09	ACLEDIMA	Spain (S)	15/5/09	
14/2/09	APMUS		14/2/09	
26/3/09	ACMT		31/3/09	
18/5/09	FMS	Sweden (N)	18/5/09	Member

		Switzerland		Member
21/2/09	SFMT	(M)	21/2/09	
		T/Netherlands		Member
27/2/09	NVvMT	(M)	27/2/09	
4/2/09	APMT	UK (N)	4/2/09	Member