EMTC General Assembly

Cadiz, Spain

4th & 5th May 2010

Day 1 - Tuesday 4th May 2010 6.00pm – 8.00pm

Present at the GA

Core Board Members –

Prof Dr Jos De Backer	President
Dr Monika Nöcker-Ribaupierre	Vice President - Secretary General
Dr Julie Sutton	Vice President - Treasurer

Country Delegates -

Italy	Ferdinando Suvini
	Stefano (new country delegate)
Switzerland	Heidi Fausch
Luxemburg	Marianne Wiltgen-Sanavia
Spain	Patricia Sabbatella (Tuesday)
Serbia	Ranka Radulowic
Austria	Elena Fitzthum
Latvia	Mirdza Paipare
Lithuania	Vilmante Aleksiene
Slovenia	Sela Loti Knoll (Wednesday)
Hungary	Eszter Forgacs
Belgium	Marijke Schotsmans (Wednesday)
	Sophie V (Wednesday)
Poland	Wita Szulc
Denmark	Hanne Mette Ochsner Ridder
France	Adrienne Lerner
Germany	Ilse Wolfram
Sweden	Rut Wallius
Netherlands	Gerben Roefs
Finland	Jaakko Erkkila
	Esa Ala Ruona (new country delegate)
Estonia	Alice Pehk
Norway	Kerstin Dyblie Erdal
UK	Stephen Sandford (Minute taker)[1]
Czech Republic	Marketa (Wednesday)
Greece	Christina Kalliodi

Apologies from -

Iceland	Valgerdur Jónsdóttir
Portugal	Teresa P.Leite
Bulgaria	Lillia Ahratarova

[1] Minutes further collated by Julie Sutton on behalf of the outgoing Core Board

Israel Gabi Frank (Observing member)

A) Welcome from the President of the EMTC –

Jos welcomed everyone to the historic city of Cadiz and the EMTC GA 2010.

B) Overview of the Agenda -

Jos described the Agenda.

C) Country reports –

Country delegates gave an overview of the status and developments in their country. (Please see reports circulated prior to the GA for further detailed information)

1. **Austria** – Implementation of state registration is now taking place. 2 new courses will start soon. There will be discussion about the level of registration linked with the level of training.

2. **Italy** – There are a lot of new music therapy courses starting in Italy. The new country representative from Italy introduced himself to the group.

3. **France** – Lots of developments after the success and impact of the Nantes GA two years ago. Hosting the GA has a great impact on a country and on promotion of the music therapy association(s).

4. **Netherlands** – There are now 300 music therapists in the Netherlands. There is a grant now from the government to support music therapy training. The professional association is very active and running study days for music therapists and e.g. psychologists. The association is now organising study groups across new clinical areas.

5. **Spain** – The main task this year has been the organisation of the 2010 conference. A working group has been set up for Government recognition. At university level the masters programmes are being adapted to the Bologna process. New regulations will be introduced. Welcome to everyone to Cadiz!

6. **UK** – England: department of health promotes music therapy online with a new film. Scotland: new document about music therapy and the arts therapies. It is on the APMT website. Wales: new music therapy training course in development. Northern Ireland: funding for a new large scale RCT (music therapy with adolescents with mental health needs). We almost finished the merger of the 2 organisations (APMT and BSMT) and later this year we begin the process for the new British Association of Music Therapy. Last year current UK delegate – thank you EMTC for the work..

7. **Hungary** - Music therapy is getting stronger. There is one course which is very good, with enthusiastic students. A protocol for music therapy exists. This will now be a way for music therapists to be employed as 'music therapists', and not as other professionals such as teachers etc.

8. **Germany** – This is the country delegate's last session here. She has been in the EMTC for 8 years. The new delegate for Germany will be from Munich, and is Orff trained, with an American PhD. An equivalency statement is being worked towards for those trainings in universities and in private training institutions.

9. **Luxembourg** – The population of Luxembourg has grown to over 500,000. Luxembourg has only had a university for 2 years. With the Bologna process it will be possible for music therapists to get recognition. Luxembourg is really interested in common standards for music therapy in Europe.

10. **Denmark** – The next representative will be the editor of the Danish Journal and she heads the examination board for the university.

11. **Sweden** – Music therapists are losing their jobs due to the financial situation. During this time music therapists have become more active in the professional association. There are things happening in the country relating to training. According to the Bologna process, the functional music therapists are not allowed to get an exam as their levels are too low. The Psychodynamic training will no longer have anyone who does not have a bachelor training, and you will also need to have a 'music in health' year of training. The music in health programme has generated a lot of money for the University. The government is working on registration for music therapy, and other therapies which have the same need for recognition.

12. **Switzerland** – There is 13 years of continuous growth of music therapy, from the beginning of psychodynamic music therapy. It is 3 years since the masters programme began. 100 students have graduated from masters training. There is possibility for work. Training is available in English, French and German.

13. **Greece** – The association has 20 members. There are lots of problems, including negotiating with the Ministry of Education for the employment level of music therapists (rather than musicians). A new online journal is now available.

14. **Lithuania** – There is a new board with new young people on the board in the association. There has been no formal answer about registration from the government and we have been waiting since December. The Ministry of Education advises people to go abroad for music therapy education. There is the possibility of a masters degree in Arts therapies.

15. **Latvia** – The Health Ministry have now recognised music therapy, which is a great achievement.

16. **Poland** – Knowledge of music therapy grows in relation to new books, and universities are working at postgraduate level.

17. **Norway** – We are working hard for recognition. An application has gone to the Health Department and we are waiting for an answer. The training courses that had to decide where music therapy would be placed; they have decided on health (rather than education, for example). We are working towards the next European conference in 2013.

18. **Finland** – A new training has started on the western coast. The masters training is now an international training; there are 10 students who are starting from autumn on a free training in English. Applications are welcome for this from other countries.

19. **Serbia** – There have been good steps, with positive signs for recognition of music therapy. Health insurance pays for music therapy in Serbia. Intensification of music therapy marketing has improved awareness of music therapy in Serbia.

20. **Estonia** – The Estonian society of music therapy has not had its best times. The amount of members has diminished. There are now 20-25 members. The new board has been elected in March this year

and we hope that this will inject new energy into the society. The society is due to celebrate its 20th birthday.

21. **Belgium** – The situation is very much the same as before. However the board of the association has changed, with a new president, who will also be the next EMTC delegate.

22. Czech Republic – New member. The delegate introduced herself to the group and was pleased that her country is now a member of the EMTC. She gave some history of music therapy in her country. There are many music therapists actively working in different areas, with different approaches. The saying goes that every man in Czechoslovakia is born a musician! BA and MA level training exists and new graduates will come out in March.

D) EMTC Award 2010 –

7 proposals were received (see below). Those who made the proposals outlined their reasons for their nominations. This gave country delegates an impression of why these people were nominated. This was done now, so that people can think about their vote on Day 2.

Nominations -	**Proposers -**
1. Prof Dr Hans Helmut Voigt	(Elena)
2. Paxti Del Campo	(Wigram – Jos outlined this nomination to the GA)
3. Gianluigi Di Franco	(Jos)
4. Brynjulf Stige	(Hanne Mette)
5. Chava Sekeles	(Monika)
6. OBM	(Ilse)
7. Prof. Dr Henk Smeijsters[2]	(Gerben)

E) Matters arising: Action Points from the Minutes from the last GA –

Action points from the last GA were discussed:

ACTION:

Country Representatives send comments to Core Board –
what do we need in the Year Timetable?

BY 1st AUGUST 2009

Comment from 2010 GA Core board -
We received very few responses. The timetable was included in the minutes

[2] This name was added the next day, after a proposal from Netherlands delegate.

ACTION:

Country Representatives - please send suggestions about how to support countries with limited finances.
Email the Core Board by 1st August 2009

Comment from 2010 GA Core Board – We received very few suggestions.
This should be further discussed?

ACTION POINT 1:
Core Board - instigate discussion about countries with limited finances.

ACTION:

Meeting point for Cadiz Monday 3rd May - to be circulated before the GA

Comment from 2010 GA Core board -
Apologies - this did not happen. The information did not come to us.
Jos was not on the organising committee.

(At this point in the GA the Slovenia delegate arrived and introduced herself to the group.)

ACTION:

Proposals for the GA in 2011 – send to the Core Board by email

Comment from 2010 GA Core Board – Jos informed everyone that if the GA does not happen, the EMTC would be illegal. A 2011 GA needs to happen. Jos asked delegates to talk to Core Board with suggestions. It is the worst scenario when there is no place decided.

ACTION POINT 2:
Country Representatives - contact the core board with proposals for the 2011 GA before 15th June 2010.

ACTION POINT 3:
2014 GA will be in Luxembourg

ACTION:

All Country Representatives work direct with their associations.

Make sure the fee and the form are sent at the same time - so it is clear for the Treasurer who has paid.

Comment from 2010 GA Core Board–
Some did, some didn't. Julie thanked everyone for working with her. She told the group that the membership re-newal process was getting better. If this process can be completed in 3 months this would be perfect.

ACTION:

All Country Representatives:
Tell journals and associations about the new EMTC website

Comment from 2010 GA – Some did and some didn't.

ACTION:

All Country Representatives:
upload and amend the details of their country information on the website

Comment from 2010 GA Core Board – there will be more information about this tomorrow. This part of the website will soon go 'live'.

ACTION:

Jaakko to solve the problem - to remove the old website

Comment from GA 2010 Core Board – the old website will officially close in July. This could not be solved before, because there was no access to the old server.

ACTION:

Country Representative to feedback about the EMTR presentation
Send to the Co-chairs of the EMTR via email (Jos and Julie)

Comment from 2010 GA Core Board – We received very few responses. Most feedback was from the EMTR Commission members, plus one observation was sent recently.

ACTION:

Country Representatives to feed back about definitions
Send to the EMTR co-chairs (Jos and Julie)

Comment from 2010 GA Core Board – No responses received at all.

ACTION POINT 4:
New Core Board to check about responses to definitions – ask again, or stop this topic because of no response?

ACTION for EMTR Commission:

Working groups begin
Julie will collate all working group material / timeline

Comment from 2010 GA Core Board – All this work was completed. In addition, before the GA, the delegates received a full document about this work.

F) EMTR –

The EMTR is now operational. After many years of hard work, this is a historic development for the EMTC. There will be changes to the commission – some people are leaving. There was a request for new members, and people made proposals to the commission. The commission discussed the proposals and the Board agreed and voted. Jos outlined the old and new members of the EMTR, as follows:

EMTR Members leaving –
Jaakko, Monika, Julie, Jos

New EMTR members –

Hanne Mette, Esa, Sofie, Elena, Adrienne, Ruth, Ferdinando, Ranka; Ilse will remain, as a transition commission member in a new role.

Jos - it was important that the members of the core board are also members of the EMTR as they need to be there for information sharing. Commission members are all there to represent Europe, not their own countries.

The EMTR commission meet before the GA. Jos outlined that the structure will change in the future. There will be more details about these things tomorrow.

The EMTC GA Day 1 finished. The GA went to Cadiz town hall for a reception.

End of GA day one – Jos told the group the start time the next day was 9.00am

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Day Two of the GA - Wednesday 5th May 2010 9.00am – 16.05pm

Jos welcomed the country delegates to the second day of the GA.

Action points of the minutes were reviewed and clarified from the previous day[3].

The addition of proposal no 7 was made to the EMTC Award list (proposed by Gerben, Netherlands).

G) European Music Therapy Register (EMTR)

New delegate for **Belgium** introduced herself as a new member of the EMTR.

Jos requested a picture of the EMTR, to introduce the group at the opening ceremony of the Europe conference.

A power point presentation was included as part of this section of the GA[4]
(see Appendix 1 to the minutes)

All the EMTR members contributed to this agenda item and presentation, as follows:

Julie –
The EMTR is now operational and this historic step for the EMTC. We plan a new electronic application form for joining the EMTR. All of this will go onto the website, with special pages and areas which are secure for personal information.

Julie read a statement which supports the EMTR and the reason it exists (see appendix 1). It was stressed that the EMTR is committed to *creating compatibility and independence across practice in music therapy*.

[3] Proposed by Gerben: include one more name for EMTC Award.
[4] APPENDIX 1 - EMTR Power Point Presentation presented to the GA Cadiz 2010

Jos reported from the meeting he had with the WFMT. They will use the ideas and structures from the the EMTR for their register (worldwide). This is a compliment to the work of the EMTC EMTR commission.

Luxembourg *– Can you give clarity around the issues of compatibility and independence?*

Julie responded: The real gift of the EMTC is the discovery about diversity of culture and training programmes. This is for countries and also individuals. Perhaps the most important thing is the respect for the music as well as a strong way of thinking in the clinical space.

Jos added: every country can have their own direction – a Masters is a masters, a bachelor is a bachelor level. The EMTC has no concern with the type of music therapy that will be practised. The level of mobility will include recognition in the field which will develop in the future. When you register on the EMTR this will be a label of quality. This is also what was advised in Brussels.

Luxembourg *– question of definitions?*

Jaakko –
Presented the GA the definitions & the levels of the register –

Minimum standards are as follows –

1. EMTR – MA
2. EMTR – BA
3. Supervisor – EMTR

Some countries have full qualifications, but in other countries this is not the case, so minimum standards are required.

Jos - even with many discussions, the amount of hours of personal supervision and self experience has not changed during the 6 years of EMTR work. Several training programmes are now using the EMTR model, as a starting point. Accreditation commissions also ask for this information.

Jos outlined the brief history of the EMTR (for new members): The first commission for the EMTR began in Oxford. All the documents relating to the EMTR are available on the website. All the GA members now have a document showing the fine detail of the process from 2003.

In February 2010 the commission worked on behalf of the membership to finalise the operational structure and administration of the EMTR (in Bremen).

Julie – Managerial EMTR structures:

This gives safe and strong checks, so that decisions about who is a member cannot be made by just one group. Ultimately, the structure makes sure the power feeds back to the GA.

Applications will be anonymous and confidential before they are sent to the commission.

There will be a new “Application Committee” established. [PLEASE NOTE ADDENDUM 10/5/10]:-

ACTION POINT 5:
Board – Change the name "The Application Committee" to "THE REGISTRATION COMMITTEE". This is only a change of name (everything else is the same). This makes the Minimum Standards compatible throughout. Effective immediately.

Questions and Discussion about the EMTR –
(Questions from countries are in "*italics*")

Netherlands *- there are many organisations that are not accredited by the association, could they still go into the EMTR?*

Greece *- this is the same in Greece.*

Jos responded: the rules of the Bologna agreement need to be followed. The only new part of this is the Supervisor part.

Question: Do the documents have to be sent in the post?

Monika responded: the documents could be scanned. The EMTC will then send the documents back

Hungary *– what about courses were recommended by the government but are not at bachelor or masters levels? Hungarian postgraduate courses are at certificate level.*

Ilse responded: the EMTC does not want to interfere with the national registration of training courses. However there are a wide variety of high quality courses which are not BA or MA. It is the business of the national organisations to follow their registration in their own country.

Jos responded: in every country you can ask for comparison (your own ministry of education), to compare and ask if this is the same. This is also a way to approach the EMTR.

Adrienne responded: this is the gold standard and in France we work towards this - we work for the future.

Jos responded: in the future it may be Bachelor after bachelor then masters after masters.

Julie added: it's only when we begin this process in reality that these issue will become more clear.

Julie continued with the Process model for EMTR Applications:

Jaakko added: there will be problems (e.g. you have been in supervision and you do not have the information related to this time) - this kind of thing can be solved by the country.

Julie added: when problems appear or things go wrong, it is important to bring this to the GA. The EMTR belongs to all of us not just the commission.

Austria *- a question for the future. In Austria we almost have the same standards as the EMTR. Will it be possible to streamline the application process when all the standards are met in a country?*

Hungary *- if you live in Hungary but have a degree from the UK - do you need to belong to the UK association or the Hungarian?*

UK *- would be willing to facilitate this, and also think about the administration aspect.*

Serbia *- useful to look at how music therapists from abroad might work in Serbia.*

Estonia *- the standards in Estonia may be higher - someone might be on the EMTR but might not be able to work in Estonia.*

Switzerland *- is it possible to send the material to the country association to see if the material is correct first and then to the EMTR?*

Netherlands *- this is the wrong way round as the application is to the EMTR, not to the country.*

Switzerland *added that is it possible to find a way for country associations to work more together to make bigger applications rather than individually if their standards fit with the EMTR requirements?*

Jaakko added: looking at the documents must be done by the country - they are familiar with the practice not the EMTR or EMTC.

Sweden *- when this structure was being worked out, the aim was to make it as safe as possible. Sending the application to the administrator first is for security and not putting pressure on country associations.*

Switzerland *–is it possible that the country association can give a stamp of approval (linked to Austria's idea - this might save time and administration)?*

Julie – this is a good point, but it would be useful for the system to work first time round - to see if it is safe and effective, before we tamper with it.

EMTR Commission Members:
Monika presented an overview of the essential qualities required for those on the EMTR commission.

Jos - the perfect size of the commission to make the work effective is a minimum of 7 and a maximum of 9 members. This is linked to financial constraints.

EMTR Financial matters:
Ferdinando - financial matters and the costs. Non-profit.

Jaakko - if you don't need the registration you don't need to pay. We are not sure how many will apply.

Hungary *- what will the register achieve?*

Jos **-** the register is a register for quality rather than anything else. You have to start somewhere. At this moment you cannot say you are recognised by Europe (you are recognised by the EMTC). Brussels commission people advised us to set the register standards as high as possible.

Hungary *- this will help with national registers as well*

Jos **-** in 20 years will it be able to be recognised by the EU? EMTC is a non-profit association and when we have more money it will go back to the EMTC. The EMTC needs at least 100 members to register to break even.

Belgium *- it is a really good structure, but this system is working with individuals, rather than associations. That seems to be against what the EMTC is. It seems to be about the elite therapists.*

Jos **-** the EMTC is made up of associations rather than individuals. The EMTC has no way of knowing who is qualified and who is not. Perhaps in the future only countries that meet the standards will be members of the EMTC.

Belgium *- this system may promote even more diversity in Europe.*

Jaakko - we have to start from somewhere. In Finland (where the standards are much higher) the EMTR still does matter. There is a symbolic need for this.

Sweden *– in Sweden no music therapist can achieve these standards. However, the symbolic recognition of this is very important, for working for this in your own country. It will be very interesting work to evaluate and look at these issues.*

Julie – I have experience of a national register of supervisors. People made individual decisions about how this can help them in their practice, and this is nothing to do with being elite. It is correct but also not correct to critique this, because the register relates to individuals having growth and development. Our official register protects the clients/patients, not the therapists – our professional association protects the therapists.

Adrienne - this was an object of the EMTC when it was formed - this was voted on many times. For the future this will be important.

Hungary *– good to think of the standards protecting the clients (as in the UK), rather than simply protecting music therapists.*

UK *- how might a music therapist be removed from the register?*

ACTION POINT 6:
EMTR Commission - Look at how people are asked to leave the register (eg when something goes wrong)

Netherlands *- we need to encourage all our members to join, even when they have to pay an amount of money.*

Austria *- delegates have to be active to support these ideas in their own countries.*

Jos - the delegates must send the minutes to associations (so they are informed of the situation).

ACTION POINT 7:
Country Representatives - Send the Minutes to the professional association(s) in your country.

Jaakko - we are representing almost 30 different countries. We can see how big this is at the moment. Now we have it, it is the best ever thing. But if you go further and try this in the WFMT - it is mission impossible.

***UK** - will individuals in countries who are not members of the EMTC will be allowed to apply?*

Jos - this is for the next board to work on.

ACTION POINT
Board - Look at the question of people outside the EMTC joining the register – do you make it exclusive EMTC or not? If not, how do you do this? If you include everyone, how do you do this? If it is exclusively EMTC members, how do you justify this? What are the structures and processes you need for all of this?

Ilse - all countries should have all the documents related to the EMTC including statutes, code of ethics etc.

The Administrator role for processing EMTR applications:

Ilse outlined the role of the administrator for the process.

The EMTR Registration Committee: [NB: previously 'the Application Committee']

Adrienne listed the Committee members-
Dr Julie Sutton
Prof Dr Jaakko Erkilla
Prof Dr Jos De Backer

New EMTR working groups -

Jos - there are two new working groups required for the EMTR.

1. **Working group for CPD** (Adrienne)
   How will this work and how will this be monitored and measured?
   Jos - can two members be involved in this?

Lithuania offered to be involved
Switzerland offered to be involved
UK offered to find support for this when the future UK delegate is decided

ACTION POINT 9:
Begin CPD working group. Working group to feed back to the EMTR Commission
Set timeline for the work.

2. **Working group for data protection (Ruth)**

Rut outlined this area in relation to what can be published on the website and what might not.

Norway offered to help with this
Italy offered to help with this

ACTION POINT 10:
Begin data protection working group. Working group to feed back to the EMTR Commission.
Set timeline for the work.

(H) EMTC Award vote

EMTC Award Winner Announced

Jos - the EMTC award goes to Chava. The GA applauded this result.

Julie invited anyone wants to pay their fees during coffee or have a receipt this can happen during the break.

* * * * Break * * * *

[Cash payment of membership re-newal for 2010: collated by Julie & Ferdinando]

I) Voting for Commissions

Jos - the GA now needs to vote for inclusion of commissions into our rules and regulations.
Proposal being made to the GA -

1) The GA creates commissions
2) The commissions act according to their own working procedures
   Proposed by Ilse
   Seconded by Jos

Result of vote: The vote was unanimously in favour of the proposal

ACTION POINT 11:
Board - Change the documents – add statement about the commissions.
Check – does this go in the By Laws or both the By Laws and the Statutes?
Set timeline.

J) Region meetings 11.30am – 12.30pm

Jos - these meetings were very important as the new co-ordinators would be selected or the current co-ordinator would remain.

[During this time Julie and Monika wrote the speech to present the EMTC Award to Chava, during the Opening Ceremony. Jos arranged flowers for the ceremony.]

Feedback from the Regions –

Northern Group

Jaakko fed back on the group's discussions. The group will change because some members are leaving. Important decision was made - the new co-ordinator of the north will be Kerstin from Norway. Main discussion - what is the group's role within the context of geographical location? Conclusion - it is important to have these small group opportunities in the GA. However it was not clear if it should be geographical locations - does this go against the real sense of European identity?

The group was not totally happy with the communication. This is linked to everyone's responsibility, not only the board. There are new ideas about what communication might help. We can help with new reminders and perhaps the co-ordinator can help with this as well, and more often. We agreed we would use **Kerstin the new region co-ordinator** as our big sister in this group - to be help for our reminder for action points and improving communication.

Middle Group
Heidi - issues also about the identity of the group. It is good to speak in a smaller group. **Heidi has been elected again as the group co-ordinator**. There are new members and new delegates. This group also spoke about reminders we want to be a bit more effective with communication. There were ways to improve country reports (eg like national conference reports and national country reports). Discussion about time needed in the agenda for group discussions. There are also two proposals for the next GA from this group.

South Group
Ferdinando - issues about Israel's membership were discussed. There was a feeling of sadness in the group. For many years Israel made a real contribution to the EMTC Accredtation was discussed and **the new co-ordinator was announced as Stefano.**

The GA took a break for 5 minutes – to take pictures of the new EMTR, the GA country delegates, the old core board, the new core board and the region groups.

K) Afternoon Session

1. Informing Board Decisions and new directions
2. Written Guidelines for Future EMTC Conference
3. Finance and Accounts
4. Observing member
5. Commission for research
6. Publication Matters
7. Website

1. Informing Board decisions and new directions

Jos - the functions of the Board. How it might operate in the future (e.g. changes to the statutes need to be voted on by members etc.)?

2. Written guidelines for future EMTC conferences

There have been 7 European conferences.
We now have a need for to have guidelines or a contract.
The Core Board wrote written guidelines for future EMTC conferences – these were outlined to the group (see Appendix 2: Guidelines European Congresses).
Suggestion from UK - a financial plan is included in bids for the conference. Could this plan include proposals by countries who want to host the conference (costs for delegates to attend)?

ACTION POINT 12:
Everyone - look at Guidelines for future EMTC conferences. Tell Core Board any ideas to refine this document.
Core Board – set deadline for this and contact the members.

Jos - these new guidelines are available in the minutes. [5] These are guidelines which can be built on by further core boards or GAs.

[5] APPENDIX 2 Written Guidelines for future EMTC Conferences

3. Accounts –

Julie presented the accounts – see Appendix 3, with these Minutes [6]. A new bank account will be opened in the town where the new treasurer lives, to make this work most efficient.

ACTION POINT 13:
Core Board - organise the new account.
Core Board – change the address to the new account. Send the members details of this.
Core Board – check which high interest account to open for the EMTC savings account.
Treasurer - contact the 'old' Treasurer, for a sum of money to open the new account.
The old account will run for a short time, to allow a transition.

Julie described the process for payment. She sent 3 reminders this year. Many thanks to everyone for their response this year. 26 countries are represented in 2010 including the latest country to join the EMTC: Czech Republic.

There are 39 associations in the EMTC. When Israel re-joins the EMTC we will have – for the first time – 40 member associations. This is very exciting.

Netherland – does there need to be a committee to check the accounts?

Jos - the accountant is paid to look at the EMTC accounts. This takes care of the responsibility and is official.

ACTION POINT 14:
Core Board – Set up a discussion about the usefulness of a committee to look at this issue of finance.
Core Board – Set up a By Law if this committee has to be established

4. Observing Member Status

Jos gave the history of the EMTC and how the organisation was set up over time

The official letter written by the Israel association was sent to all members of the GA.

An explanation was given about the EMTC decision and the long background to this. The Board looked at all the documents and the material from work done by the core board and in liaison with Brussels. Israel requested a decision and gave a deadline for the decision. Israel wants full membership. We understand from official advice, that when Israel is a member of the EMTC, there cannot be the EMTC. It becomes instead an international confederation, Because the Board represents the EMTC, they answered about the EMTC. This was a very difficult decision, because of all the many years of collaboration with the previous Israel representative (Chava Sekeles).

A response to the letter was received from Israel. A few days before the GA, Israel sent a letter was to all the GA members. This letter included a copy to the Israel Ministry for Foreign Affairs..

Chava Sekeles had made a 10-minute presentation during the Board meeting in Cadiz, to give all the background and history. Chava noted that the observing status was not problematic in her time in the EMTC.

[6] APPENDIX 3 Accounts & Membership details

The Board has drafted a letter for the Israel Association. This was given to the EMTC members.

Austria - it was a pity that this situation had arisen in the EMTC. Do not like the way this situation has come about. The contribution of Israel was not to be underestimated by the European therapy community.

Jos – we have think about the EMTC and the way this has come about. The Board is shocked by this situation.

Julie - the board have met and considered this for hours and hours, always with the greatest respect. Chava attended the last Board meeting as well, and understands the care we took with this situation. It is important that this request has been acknowledged. It is important that the request was taken to the GA. The next Core Board will respond to the letter. You will have to think extremely carefully about future decisions, because the request from Israel would mean you have to end the EMTC. The EMTC has to respond soon, but remember there are 2 things: 1) the emotional impact of this; 2) the legal and official thinking you have to do. Israel seems to have 'shut the door' by leaving the EMTC – however, the EMTC will need to keep the door open for discussion of this issue. It is not possible to 'solve' this, but over time it can be 'resolved'.

Finland - It is Gabi who has initiated this situation. It is the job of the EMTC to remember this, and respond appropriately.

Switzerland - Chava will be going back to Israel, to think and try to resolve the situation as well.

Jos – do we need observing members? What kind of observing members? What is the profit of observing members?

Jos - the application from Israel can be made again in the future. We already had applications from other associations from outside the EU. This is a situation for the next board - who will be accepted or not. When you accept non-European countries then the EMTC stops becoming the EMTC. It is then international. It may be that when there is no EMTC, a Europe organisation will be created by someone else.

Germany - appreciated the tone and style of response made by the Board. Encouraged the new core board keep the door open for discussion.

Austria – maybe the board and the country delegates make a response to this as well? Please can we put this in the Minutes.

UK – There is a lot of feeling in the room, We can make a statement, on behalf of the EMTC GA:

"Regarding Israel: the GA members felt very sad about the situation. It is painful and regrettable. We believe in the EMTC as a forum for growth and development. Like the EMTC Board, the 2010 GA is committed to work towards resolving this situation with respect and understanding for everyone involved."

ACTION POINT 15:
Board – Make a response to Israel. Note the official/legal aspect of the European nature of the confederation. Include the statement from the GA.
Board – discussion about whether or not the EMTC continues, or, becomes an international confederation (with new Statutes and By Laws).

4. Working Group for Research

Denmark - proposal for a new group to look at research within the EMTC. Promotion of awareness of research across Europe, ways to collaborate and how to share information and communicate this.

ACTION POINT 16:
Core Board – begin new working group for Research.
Members so far: Hanne Mette, Marketa, Wita

5. Publication Matters

Jos - is it possible for one or two journals to make space for EMTC announcements? Nordic Journal is interested, but would also like something back (e.g. EMTC members might have reduced subscription). Other English-language journals may also be interested, for example British Journal.

ACTION POINT 17:
GA delegates - send to the new core board some suggestions for which journals the EMTC might use to help publicise its work.

Germany – I want the new core board to issue twice a year a newsletter - in short, about the most important things to update GA delegates. Agreed.

ACTION POINT 18:
Core Board – Send a newsletter to the members twice a year. Outline the most important things to update the members.

6. Website

Monika outlined the current content of the website. [7] The website is still under construction and the areas that could be updated were also outlined.

Monika spoke about the new area of the website area which would be the members area.

The full site map for the website and the rules and methods to use the website are available in the minutes[8]

Passwords will be sent to delegates. Way to access the website will be sent to delegates.

ACTION POINT 19:
Core Board: Check that full site map is sent to members. Check that rules and methods for using the website are available.

See Appendix for full details of the website material.

7. Forum for the Eastern Europe Countries

The core board requested from Ranka that they say more about what they would like from the EMTC and discussion to start about the process. Jos suggested that for the next GA this would be brought to the start of the agenda and maybe by email there can be some sort of forum for this.

[7] APPENDIX 4 Website
[8] Website Site map

Serbia -it would be useful to define what is an eastern European country. Strategy for monitoring these countries and their development can be agreed.

Hungary - this would help in relation to how funding is available for countries.

Serbia - funding is a whole issue for the whole of the EMTC.

Slovenia -there has to be some support from EU countries as well to move forward and not just Eastern European countries. We need to put together a list of countries of that need help and those that can help.

Serbia - can we call these members – new members and future members?

Jos requested that this group be set up now as a working group.

ACTION POINT 20:
Working group for E. Europe to be set up.
Members: Gerben, Esther, Ranka (co-ordinator), Spela, Marketa, Vilmante, Wita, Alice
Set up aims, goals, timeline.

The GA meeting closed with a slide show from Julie, showing some of the work since 2002. Heidi then made a presentation showing all the work of the organisation as well. The core board members were presented with gifts of silk cushions.

The GA then moved forward to the Opening Ceremony for the European Congress.

* * * * * * * * * End of 2010 GA * * * * * * * * *

APPENDICES 1-4 (GA 2010)

Appendix 1
EMTR powerpoint

EMTR
EMTR is now operational.
New members of the commission:
members who have left (Jaakko, Monika, Julie, Jos)
new members: Hanne Mette, Esa, Sofie, Elena plus: Ilse, Adrienne, Ruth, Ferdinando, Ranka.

EMTR
In the last year the EMTR commission worked very hard to make the EMTR operational. We are now very proud to announce to you that the emtr is operational. This is a very important and historical step for the music therapy profession in Europe.
All the necessary information regarding the EMTR and the electronic application form can be finding at the website www.emtc-eu.com.23

EMTR
The European Music Therapy Confederation has an obligation to protect the interests of the profession and the public it serves, by ensuring that it (the profession) functions at an appropriate level of training and practice. An immediate aim was to establish a European Register of Music Therapy (EMTR). This will ensure that music therapists are trained to the EMTC standards and guarantee the mobility of professional music therapists

within Europe. The EMTC is committed to creating compatibility and independence of professional practice in music therapy across Europe.

EMTR *Definition of the Register*
The register defines the qualifying standards of a trained graduate music therapist. It takes into account differences within music therapy practice in the European countries.

Minimum Standards European Music Therapist Register Categories of membership are:

1. EMTR-MA2. EMTR-BA3. Supervisor EMTR

1. EMTR-MA
1.1
Master of Music Therapy qualification;
1.2
Two years of full time clinical experience (or equivalent);
1.3
Minimum of 200 hours of self-experience (e.g. ongoing Psychotherapy, Psychoanalysis, Systemic Therapy, Humanistic Therapy, Music Therapy, Group Music Therapy, etc.). Self-experience and clinical supervision hours include those undertaken during training;
1.4
Minimum hours of clinical supervision: 200 hours of individual supervision, or: 100 hours of individual supervision and 150 hours of group supervision.

Or:
For existing practitioners who cannot meet the full criteria for the EMTR-MA, but who have further post-qualification experience in depth:
1.5
Recognition of lifelong professional work in the field of music therapy granted by the EMTC Registration Committee;
1.6
Minimum of 10 years full-time clinical experience (or equivalent pro rata);
1.7
Minimum of 300 hours of self-experience (ongoing Psychotherapy, Music Therapy, Group Music Therapy, as stated in 1.3);
1.8
Minimum hours of clinical supervision: 200 hours of individual supervision, or: 100 hours of individual supervision and 150 hours of group supervision;
1.9
This clause will act as a 'grandparent clause' for a period of 3 years, after which it will phase out. This should be completed by: ****.

2. EMTR-BA
2.1
Bachelor in Music Therapy
2.2
Two years of full time clinical experience;
2.3

Minimum of 60 hours of self-experience (ongoing Psychotherapy, Music Therapy, Group Music Therapy, etc, as stated in 1.3); Self-experience and clinical supervision hours include those undertaken during training.
2.4
Minimum of 60 hours of clinical supervision

3. Supervisor EMTR
3.1
Supervisors are EMTR-MA
registered with a minimum of five years' full time clinical experience;
Additional 120 hours of clinical supervision (minimum) received.

History EMTR
The EMTR Bologna agreement (2005) gave the Commission the task to make the EMTR operational. The EMTR Commission met every year at the GA. The Commission also met for 2 days in 2008 (Donegal Ireland) and in 2010 (Bremen Germany). The GA was informed of the progress of the Commission work, documents were sent to the GA members, and discussion and feedback were invited. A document showing the entire process of the EMTR Commission work (2003-) was also sent to the GA members.
In Bremen the Commission worked on behalf of the membership to finalise the operational administration of the EMTR. This included documents for Application

Form, Appeals & Complaints System, Website Management and structure, Funding/Costing, the database of the Register.

The managerial structure for the EMTR
EMTC General Assembly
↓↑
EMTC Board
↓↑
EMTR Commission
↑
Registration Committee

The managerial structure for the EMTR
(i) The Registration Committee works within a very narrow parameter (as outlined in the Minimum Standards).
(ii) The Registration Committee works within the managerial framework/structure set up by the EMTR Commission.
(iii) The entire Application process has additional safeguards (Administrator steers the process as outlined; Commission signs off each application; Complaint and Appeals System in place; statement about confidentiality; the Registration Committee is selected via a series of qualities and experiences outlined beforehand and appointed by the EMTC Board).
(iv) The Registration Committee may be nominated by the EMTR Commission but it is approved by the EMTC Board before it can be active.

Process Model for EMTR Applications

Application form goes to EMTR Administrator
EMTR Administrator checks that documents are all present

↙↘

YES — go to next stage

NO — *contact applicant*

↓

Administrator sends documents (not application form) to CR & relevant association, with deadline

↓

CR/association approve documents
If documents not clear, CR/association suggest how to resolve this

↙↘

If documents OK: Documents & application send to Registration Committee

If documents not OK: Applicant advised how to revise documents

↓

Registration Committee checks application
Accepts or rejects –sends decision to EMTR Commission Chair

↙↘

Accepted: EMTR Commission chair signs certificate
Letter & certificate to applicant

Rejected: Letter to applicant Advice Information about appeal

EMTR commission

Qualities essential for EMTR commission members -
Maintain a true European outlook and a general understanding of European politics;
Essential to put aside individual & country interests;
Awareness of history and growth of EMTR process, & past decisions that have been agreed upon;
Willing and motivated to work hard;
React quickly to e-mail communication;
Competent in English;
Awareness of democratic principles and legal issues;
Ability to collate information in document form –computer skills;
Registration and/or training experience expertise;
Willing to dialogue & debate;
Organizational skills clarity of structure/thinking things through.
The Commission does the work and the Board agrees and officially informs the EMTC of decisions.

EMTR commission (to May 2010)

Prof. dr. Jos De Backer (co-chair), dr.Julie Sutton (co-chair), prof. dr. Jaakko Erkkilä, Ferdinando Suvini, Rut Wallius, Ilse Wolfram, dr. Adrienne Lerner, dr. Hanne Mette Ridder, dr. Ranka Radulovic, dr. Monika Noecker-Ribaupierre.

Financial matters

100 euro for the application process and + 200 euro for the registration. This is for 5 years.
Re-registration: 100 euro/5 years.

Confidentiality
Each application is kept confidential, until approval. Rejection is kept completely confidential. There will be no sharing of information during the application process. If anyone hears of any discussion outside the Registration Committee, a formal complaint can be filed.
This commission decision will be ratified 24 hours after Cadiz when New Core Board and Board in office

The Administrator role in the application process
The application is sent to the Administrator of the EMTR Commission. (One postal address, one email address, e.g. application.emtr@emtc-eu.com). A database is kept (to show the date the application is received, and dates for different parts of the process, etc). A commission member will monitor this, and note any problems with the work.

The Registration Committee
The Registration Committee should not be made up of members of the GA. To safeguard any conflict of interests within the EMTC, it has to be independent. The Registration Committee is different from the EMTR commission. Its role is specific and limited. We want to avoid confusion between the Registration Committee and the EMTR Commission.

Dr. Julie Sutton, Prof. Dr. Jaakko Erkillä and Prof. Dr. Jos De Backer are the members of the Registration Committee.

EMTR new working groups

-Working group for CPD (Continuing Professional Development (Adrienne)

-Working group for Data protection (Rut)

Appendix 2
Written Guidelines for future European Conferences

Written guidelines future EMTC conferences

1.Name of the conference: ‘EMTC conference’ or ‘European Music Therapy Conference (EMTC)’.

2.The European Conferences are to be held in the spirit and with active support of the EMTC. The EMTC core board has to be represented in the organising committee.

3.First set up a clear programme, so it is possible to see exactly how many papers, seminars, round tables and workshops can be included, according to the time scale and resources of the conference. Until this is known, no prioritisation can be made.

4.Scientific committee. Need to have a chair for each section.

5.After evaluating the abstracts: Chairperson of each section of the scientific committee together with some members of the organisation committee has to check the results of the evaluation and can make the decisions of accepting papers (stay at least one day).

6. Check that every participant can only have one presentation or workshop as first named person in every submission.

7. The organisation committee together with the chairs of the scientific committee can decide about the keynote presenters.

8. The core board members and the last chairperson of the EMTC conference are invited guests and their conference fee and accommodation are free.

9. The letters accepting the abstract proposals (after decision of the subcommittee) have to be sent by the announced deadline. This deadline has to be in a timeline so that people can to apply for funding.

10. If there are problems, the organising committee has to inform by mail or on the website that there will be delay, and let them know when they can receive the acceptance of their paper.

11. The EMTC Board has to be involved in any decision about any price reductions. If there are none, it is clear - but in any case no priorities and no exclusions.

12. The EMTC is not responsible for financial matters.

13. There must be a good balance of presenters of each of the European countries.

Appendix 3
Accounts and Membership details

EMTC Membership 2010

General Assembly May 2010
Cadiz, Spain

Record of payment process

Austria (Jan/Feb); Belgium (Feb); Bulgaria (Jan); Czech (pending); Denmark (Dec); Estonia (Jan/Feb); Finland (Feb); France (Jan); Germany (Jan & Feb); Greece (Jan); Hungary (Feb); Iceland (Jan); Italy (Dec & Jan); Latvia (Feb); Lithuania (Feb); Luxemburg (Jan); Norway (Feb); Poland (Feb); Portugal (Mar); Serbia (Mar); Slovenia (Jan); Spain (Dec, Jan & Feb); Sweden (Jan); Switzerland (Jan); Netherlands (Feb); UK (Jan).

Payment process complete in 4 months

THANK YOU!

Full members

26 countries represented in 2010

Austria , Belgium, Bulgaria, Czech Republic (new member), Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Lithuania, Luxemburg, Norway, Poland, Portugal, Serbia, Slovenia, Spain, Sweden, Switzerland, Netherlands, UK.

Left: Israel (observing)

Member associations

Associations in the EMTC 2010

OEBM, WIM, BMT vzw, BAMT, MTL, CZMTA, EMV, MT, FdM, BVAKT, DMtG, DMVS, GfOMT, ESPEM, MZE, FISMUS, AIM, FIM, MUSILVA, AIREM, PMTAL, LMTA, GML, NFMT, Kajros, APMT Portugal, AMTS, SZUT, MAP, AGAMUT, ACLEDIMA, APMUS, ACMT, AEMP, FMS, SFMT, NVvMT, APMT UK.

Total = 39 associations

With Israel (future): 40 associations

Overview of membership process

EMTC MEMBERSHIP PROCESS: 2010

complete	Assn	Country		Form	Bank	Details of payment	Status
26/01/10	OEBM	Austria		23/01/10	26/01/10	Banked	Member
GA	WIM			10/02/10	GA	Cash at GA	Member
15/01/10	BMT vzw	Belgium		13/01/10	15/01/10	Banked	Member
GA	BAMT	Bulgaria		05/01/10	GA	Cash at GA	Member
???	CZMTA	Czech		???	GA	[Membership form?] new member – payment at GA	(M)
05/01/10	MTL	Denmark		30/12/09	05/01/10	Banked	Member

02/02/10	EMV	Estonia		31/01/10	02/02/10	Banked	Member
08/12/10	MT	Finland		03/02/10	08/12/10	Banked	Member
12/01/10	FdM	France		11/01/10	12/01/10	Banked	Member
19/01/10	BVAKT	Germany		18/01/10	19/01/10	**banked**	Member
05/02/10	DMtG			04/02/10	05/02/10	Banked	Member
11/02/10	DMVS			???	11/02/10	[Membership form?]	(M)
05/02/10	GfOMT			26/02/10	05/02/10	No bank details sent with the form	(M)
???	NoRo			???	???	[No longer a member?]	-
28/01/10	ESPEM	Greece		27/01/10	28/01/10	Banked	Member
GA	MZE	Hungary		13/02/10	GA	Cash at GA	Member
01/02/09	FISMUS	Iceland		26/01/10	01/02/09	Payment in cash for 2 years 2009 & 2010	Member
		Israel		???		[No renewal form – not currently a member]	-
15/12/09	AIM	Italy		11/12/09	15/12/09	banked	Member
11/01/10	FIM			04/01/10	11/01/10	Banked	Member
???	MUSILVA			???	???	[No contact – not longer a member ?]	?
06/01/10	AIREM			04/01/10	06/01/10	banked	Member
/10	PMTAL	Latvia		09/02/10	04/02/10	Banked	Member
	LMTA	Lithuania		04/02/10	GA	Cash at GA	Member
13/01/10	GML	Luxemburg		06/01/10	13/01/10	Banked	Member
05/02/10	NFMT	Norway		03/02/10	05/02/10	Banked	Member
GA	Kajros	Poland		01/02/10	GA	Cash at GA	Member
31/3/10	APMT	Portugal		31/3/10	31/3/10	Banked	Member
	AMTS	Serbia		08/03/10	GA	Cash at GA	Member
	SZUT	Slovenia		05/01/10	GA	Cash at GA	Member
12/01/10	MAP	Spain		11/01/10	12/01/10	banked	Member
10/02/10	AGAMUT			09/02/10	10/02/10 04/02/10	Banked	Member
04/02/10	ACLEDIMA			04/02/10	17/12/09 11/01/10	Banked	Member
17/12/09	APMUS			16/12/09		Paid in advance	Member
11/01/10	ACMT			18/01/10		Banked	Member
n/a	AEMP			10/3/10	n/a	To be added	Member
	FMS	Sweden		18/01/10		Banked	Member
02/02/10	SFMT	Switzerland		30/01/10	02/02/10	Banked	Member
19/01/10	NVvMT	T/Netherlands		20/02/10	19/01/10	Banked	Member
26/01/10	APMT	UK		04/01/10	26/01/10	Banked	Member

ACCOUNT Breakdown of costs: OUT

- 7.80 bankcost 0.54 bankcost
- 329.69 travelcost 169.00 travelcost

- 1,000.00 savings account 106.00 website
- 484.00 accountant 434.00 travelcost
- 7.80 bankcost 6.05 bankcost
- 0.59 bankcost 74.00 travelcost
- 223.00 travelcost 87.50 Vienna
- 7.80 bankcost 0.59 bankcost
- 30.00 travelcost 291.19 travelcost
- 700.00 travelcost

- **TOTAL €4,039.22**

Breakdown of money into ACCOUNT

- IN
- Savings account € 500.00
- Membership fees €3,958.00
- TOTAL IN: €4,458.00
- SAVINGS ACCOUNT: €5,000.00

Best wishes to everyone in the EMTC for now and for the future
Special good wishes to Ferdinando, your new Treasurer

Appendix 4
Website
www.emtc-eu.com
Constructing EMTC Website to May 2010

Website - Public Area

- Home (Mission statement, about the EMTC)
- Delegates
- Courses = training courses
- Country reports
- Statutes and Bylaws (e/f/g)
- Ethical Code (e/f/g)
- EMTR – requirements and nice picture

still under construction

- EMTR – development/ procedure
- news
- research
- Members (national member associations)
- Archive

Website - Membership area

Content documents EMTC
a beginning
in January 2010

1. Board operational doc.
- 1.1. Board members acc. To ByLaws
- 1.2. EMTC Board strucuture
- 1.3. EMTC prof. assoc. definition

2. Membership documents
- 2.1. procedure of membership
- 2.2. letter membership fee

- 2.3. membership formula
- 2.4. membership details
- 2.5. Membership welcome
- 2.6. Observing membership letter

3. Operational documents
- 3.1. Country repr: rules for voting
- 3.2. Country repr. Voting
- 3.3. EMTC expenses claim
- 3.4. EMTC meeting certificate
- 3.5. Official invitation c.r. to meetings
- 3.6. EMTC research reg. Form

4. Complaint documents
- 4.1. EMTC complaint table
- 4.2. complaint first answer
- 4.3. EMTC complaint guidelines

5. Minutes GA
- 5.1. 1998 Belgium –Leuven
- 5.2. 1999 USA – Washington DC
- 5.3. 2000 Israel – Ma`ah Hamisha
- 5.4. 2001 Italy – Naples
- 5.5. 2002 UK – Oxford
- 5.6. 2003 Switzerland –Meielisalp
- 5.7. 2004 Finland – Jyväskyla

Minutes GA

5.8. 2005 Italy – Bologna
5.9. 2006 Spain – Vittoria Gasteiz
5.10. 2007 NL – Eindhoven
5.11. 2008 France – Nantes
5.12. 2009 Austria – Vienna

6. EMTR

- 6.1. EMTR commission tasks 2009
- 6.2. EMTR definitions –working group
- Etc…… work in progress

Members Area - SharePoint

http://members.mt-sharepoint.com/emtc/default.aspx

- Homepage: **all people can read,**
  but no change except the Webmaster

2. for the Board: **enter and change with name and password**

3. for the country delegates: **enter and change individually. Names and separate password for each ONLY for own country.**

op. levels for SharePoint

- **Administrator/ Web Master:** he has full control of the Website. Pieter van den Berk
- **Webdesigner:** Can create lists and document libraries and customize pages in the Website: **WD**
- **Contributor:** Can add content to existing document libraries and lists. CD - Board
- **Reader:** Has only reading access to the Website. all members = member assoc.

Sharepoint organigram

EMTC SharePoint and levels

- **The homepage EMTC:**
  The Board on WD and CB level
  All members/delegates on Reader level

EMTC SharePoint and levels

- **EMTC Board:**
  The Board on WD and CB level
  No entry for members/delegates

- **EMTC Members/delegates:**
  The members/delegates have one own country

on WD and CB level
All other members/delegates and Board are on reader level

Sharepoint Model

- The homepage EMTC of SharePoint for members only to read (e.g. documents)
- The Board page is only for board (reader, contributor, web designer)
- The member lists – only 1 web designer – other reader

Webmaster ……

Webmaster is Pieter v.d.Berk, Nijmwegen
If you want to make your changes accessible to the public area, you have to inform (email) him.
He is the only person who then can convey the up-datings to the public area = official homepage

email: Pieter.vandenBerk@han.nl

Situation in Cadiz May 2010

For all members a preliminary key to enter the SharePoint:

- **Name: emtc2010**
- **Password: emtc2010**

Login for SharePoint

- Start with www.emtc-eu.com
- Go to delegates
- Click on the button: little house on the left side
- login with emtc2010/emtc2010
- After Cadiz: login with name and password for each delegate separate and secret - installed and given by the webmaster

Thank you