EMTC General Assembly
May 5th 2018
San Rocco Museum, **Trapani, Italy**

Saturday 5th May – 9:00-17:00

Welcome and opening

Esa Ala Ruona (President) opened the meeting by welcoming all CRs to Trapani and thanking Elide Scarlata (our Italian host and Country Representative/Regional Coordinator). Appreciation was expressed to Elide for the arrangements through a round of applause. The Museum curator then welcomed the EMTC GA to the building and spoke about the importance of the Museum as a cultural centre, and its origin as a Franciscan church in the 15th Century.

Esa Ala Ruona (President) outlined the day and set out the guidelines for our work. It was agreed that Tessa Watson (UK) would take the minutes for the weekend.
The new Country Representatives were welcomed and introduced:

- Kaija Tahtinen (Finland)
- Cathy Schmartz (Luxemburg)
- Anna Steelandt (Belgium)
- Beate Roelcke (Switzerland)
- Due to illness Marketa Gerlichova (Czech) could not attend and Jiri Kantor was attending in her place

Tali Gottfried (Israel) gave a brief obituary speech for Chava Sekeles who recently passed away. Those present were pleased to remember Chava (1936 – 2018), who was an Israeli music therapy pioneer who developed an developmental integrative model and who was a prolific author. She was involved with the EMTC from the early days and received the EMTC life achievement award in 2010. We are thankful for her life and her service to music therapy and send sincere condolences to her family. Please see http://www.emtc-eu.com/news/2018/4/23/chava-sekeles-1936-2018 for the full memorium statement.

President's report – Esa Ala Ruona

Activities 2017 -2018

- There have been 12 meetings since the last GA. There have been 5 board meetings since the last GA (mainly via skype). The core board and board have been working towards more effective communication with responsibilities and timelines. Melanie Voigt (Vice President/Secretary General) has worked on a clear and accurate structure for the management of projects. This has included improving the use of the EMTC website and the use of info@emtc-eu.com email addresses.
- The Core Board hope to increase the role of the Regional Co-ordinators and the

activity of Country Representatives. They have also worked towards greater collaborative with the WFMT.
- The SWOT analysis that was undertaken at the EMTC GA in 2017 has been used to add to the work streams for each working group.
- The EMTR is on hold with a new working group titled EMTS actively developing work on standards across Europe. As part of this work a survey has been developed and sent out to each Country Representative, who should already have sent it out to each training provider in their country. The deadline for completion is 15/6/18. This survey aims to gain information about training programmes in order to consider the most useful standards for promotion across Europe.
- The Core Board has also continued to give advice and consultation to Country Representatives on many different topics.

Proposal of main activities 2018 – 2019
- Completing the analysis for the education survey.
- Preparing the 2019 GA and EMTC congress in Aalborg, Denmark. This will include a presentation on the results of the survey at the congress, and establishing an EMTC forum at the congress to enable communication between EMTC and Music Therapists.
- A new mapping exercise of the national registers of Music Therapists and analysing the qualification data.
- Working towards standards (for training and clinical practice)
- Revising the statutes and by-laws of the EMTC
- Establishing communication between professional and educational associations

Treasurer's report and proposed budget 2018

Alice Pehk presented the accounts for 2017-2018.
- For 2017-2018 there will be expenditure of approximately euro 4500. Core Board activities, accountant's fees and taxes have accounted for expenditure this year and the outgoings have been less than the previous year.
- Membership fees paid to EMTC in 2017 were euro 5963. There are now 27 active countries with membership fees for 2018 of euro 6272. Unfortunately, at this date 2 countries have not paid their membership fees for 2018 (Portugal and France) and this means that these 2 countries are not eligible to vote at this GA.
- There were questions from Country Representatives: Albert Berman (The Netherlands) queried an amount that had been requested from the Netherlands association but had not been received. Ranka Radulovic (Serbia) asked who would represent the EMTC at the WFMT meetings; Esa Ala Ruona stated that this would be discussed later at the GA.

Country Representatives' news

Country representatives were invited to contribute any news that is not included in their reports (which were sent via email prior to the GA). A brief summary follows:

Evi Papanikolaou (Greece): The core board of the Greek association have been working in an exclusive way in Greece which has caused some problems.

Cathy Schmartz (Luxemburg): There are some changes in the Luxemburg association

core board and statutes in order to represent professional Music Therapists more effectively. She noted the value of European Music Therapy day in raising the profile of music therapy to the media and the public in Luxembourg which is a small country.

Ingeborg Neblung (Norway/Regional Coordinator): There is an anniversary in Norway in June 2018 (30 years of training in Bergen and 40 years of training in Oslo).

Albert Berman (The Netherlands): Albert showed some brochures and information materials that have been developed in The Netherlands, including a professional profile of Music Therapists.

Malle Luik (Estonia): The government has recognised music therapy as a professional qualification which will greatly enhance the pay opportnities for Music Therapists.

Tali Gottfried (Israel): The higher education council has recognised a higher education qualification in Heifa, with Cochavit Elefant at the Head of this. This will include Music Therapy, Art Therapy and Dance Movement Therapy.

Melissa Mercadol-Brotons (Spain): Music therapy organisations will now be represented by professional Music Therapists.

Beate Roelcke (Switzerland): There is an additional title of Music Psychotherapist.

Jiri Kantor representing Marketa Gerlichova (Czech Republic): A research based map of Arts Therapies has been completed, a book about Arts Therapies research has been published. There are continuing rifts between associations and this has been difficult.

Claudia Knoll (Slovenia): Claudia wanted to encourage the core board to have 1 slide for each country in order that everyone can be heard. She wanted to note how important the work of EMTC is for Slovenia.

Ágnes Varga (Hungary/Regional Coordinator): Ágnes agreed with the suggestion for each country to have a short time to present news about their country.

Ranka Radulovic (Serbia): The ministry has commissioned music therapy as an effective service for people with autism.

Marina Munkesjö (Sweden): Maria encouraged those present to come along to the Nordic conference in August 2018.

Katie Roth (Latvia): There has been good collaboration developing between 3 of the Balkan countries. Jackie Robarts is coming to teach this year. Katie wondered if a database could be developed for those who are interested in travelling to European countries and experienced in teaching.

Vilmante Aleksiene (Lithuania): There are some negotiations with the authorities around how music therapy is thought about, currently they are classified under complementary medicine. The association is working on this.

Anna Steelandt (Belgium): There is a new classification for healthcare and there are problems with the classification for music therapy. The association is working to have Music Therapists classified at the same level as psychologists.

Agnieszka Szymajda (Poland): Music Therapist graduates cannot work in school or kindergarten, they have to gain extra qualifications to work in education. This is a current issue for Poland

Teodossi Tzinguilev (Bulgaria): Teodossi noted the issue for some countries who find it hard to fund their Country Representatives to come to the GA and other European events.

Kaija Tahtinen (Finland): The association in Finland is working hard with Art and Dance Movement Therapists to obtain a professional healthcare title through a change of the law.

Stefanie Lefebvre (France): There will be a congress in 2020 in November (to fall across EMTD), and Stefanie invited all to attend.

Elide Scarlata (Italy/Regional Coordinator): The associations are working towards the recognition of music therapy.

Board meeting report

Ingeborg Neblung (Norway/Regional Coordinator) gave a report from the board meeting that took place on 4/5/18.

The following issues were discussed

- Payment of fees. **Action:** Core Board Treasurer to take this forward.
- Inconsistency in the statutes and the bylaws – these will be re-written to become more consistent. **Action:** Core Board to take this forward.
- Working on a list of frequently asked questions for Country Representatives to give advice on standards of contact and communication (this will go in the by laws). **Action:** Core Board to take this forward.
- Next congress; deadline will be 31st October for bidding to host for the 2022 conference. The form to use is on the website under downloads (general information/guidelines for conferences). There will be an internet voting system this year only (this will be sent to all Country Representatives in November 2018). **Action:** Core Board to take forward.
- How can EMTC be more visible at the European Congresses, ideas about how to present EMTC. How to develop an anti-clash calendar for the EMTC website. **Action:** Core Board to consider
- Website – check your country information please and send Ingeborg Nebelung (Norway/Regional Coordinator) an email if there is something out of date. Ingeborg is working with colleagues from Austria and Denmark to contact Editors from European journals and link these to the website. Ingeborg is also working towards having more information on the website for pioneers and those who received the EMTC award. **Action:** All country representatives to check their information on the website and send amendments to Ingeborg Neblung.

Report from the EMTS meeting

Melanie gave a report on the EMTS working group. This revisited the tasks set last year, and considered action for the future.

- In 2017 it was decided to put the EMTR on hold, and it was renamed EMTS.
- The main task from last year was to develop and send out the survey, which has been a considerable about of work.
- There have so far been 14 responses. The deadline for responses is 15/6/18, please email your colleagues again with a reminder about the deadline and to ask them to let you know when they have completed the survey. The core board will then look at the data. Then the members of the working group EMTS will work in pairs to process the data in manageable blocks, with clear instructions from the Core Board. The data will be processed anonymously. The data will be presented in Aalborg in 2019. It

was noted that it is important to be inclusive; and to recognise the scope and different approaches to music therapy. The variety of training approaches, credits gained and clinical approaches taught must be valued. All Country Representatives are welcome to speak to the ETMS group if they have any particular topics or data they feel should be explored or pursued through this project.

- Last year it was decided to publish a list of qualified Music Therapists from each country using the certification of each country as a basis for this list. A link for each country to relevant regulatory bodies will be added to the EMTC website. Names will not be added (both due to the work involved, need for maintenance and GDPR).
- The group will need the following information from each country: is there a list available of qualified Music Therapists in your country, who holds this (eg regulatory body, association), if no list currently is one planned, or how else does a Music Therapist prove that they are qualified. **Action:** All Country Representatives to respond to the Core Board's request for this information.
- It was noted that it is important to ensure that those who are currently registered on EMTR can still use the register, but that they are aware that the register will change in the future.
- There was discussion about EMTS and Melanie Voight (Vice President/Secretary General) invited Country Representatives to let her know if they would like to be involved in processing data from June 2018 onwards.

SWOT analysis – Alice Pehk (Vice President/Treasurer)
At the GA last year priority topics for consideration by EMTC were identified through a SWOT analysis.
One of these was standards for music therapy across Europe. This is being taken up by EMTS and will not be considered in this part of the day.

Alice Pehk (Vice President/Treasurer) led the ‚fishbowl' technique to work the topics chosen for this GA into more detailed plans. This consisted of 7 minutes discussion by 2 key people with an empty chair for people to move into followed by 3 minutes reflection with your neighbour. Then 30 minutes of discussion in 3 groups (each person chooses which group they wish to belong to), then a 10 minute report from each working group. Then each group should come back with 2 next steps to make: what they are, how they will be done, who will do them, with whom and when.

Clarifying the goals of EMTC (Esa Ala Ruona – President)

Summary of fishbowl exercise

- We should use ‚SMART' goals
- Are the goals of EMTC too broad, unmeasurable – and lead Music Therapists to ask, "what is EMTC doing for me?"
- There should be more communication of the work that is going on around goals

Summary of small group work:

- Step one: It should be clarified what is not clear in the goals through a questionnaire. The board will develop this questionnaire and send it in October 2018.
- Step two: Monitoring and updating of the goals
- Step three: To consider methods of communication

Promotion of international music therapy research/research working group (Melissa Merdcadal-Brotons – Spain)

Summary of fishbowl exercise

- The contents of the database still need discussion before any further steps can be taken
- Who will the information be provided for? Is it just for EMTC (inward facing) or is it a public facing resource?
- Putting together and maintaining a data base is not possible; it is too time consuming to put together and will require continual maintenance. Instead perhaps a webpage on EMTC site that gives research resources (weblinks/documents) from each country. Up to the Country Representative to send these in collboration with their country association/s

Summary of working group

- Step one: contact country representatives to find out information about the Heads of PhD Music Therapy programmes across Europe. Country representatives will find this information. It was discussed that this will be difficult for some countries to find this information, where PhD study/other research is undertaken at diverse insitutions.
- Step two: contact heads of PhD Music Therapy programmes across Europe to find out what research is going on. To be collected by the end of 2018 to present at the next GA.
- Step three: add a column within country reports to help update research.

Recognition of music therapy in Europe (Antonia Hadjieftychiou - Cyprus)

Summary of fishbowl exercise

- There was a questionnaire sent but the group noted this could have been improved by sending as a google survey not a word document.
- There were differing opinions about how inclusive this process should be; e.g. some felt that there should be instructions telling countries how to move forward (top down) and others felt the process should be inclusive and valuing of all paths of development (bottom up).

Summary of working group

- Step one: analyse information from the existing questionnaire
- Step two: send a subsequent questionnaire, developing by the working group (in collaboration with EMTS), by the end of February 2019

Statutes and bylaws

The Core Board has been looking at these and have looked at the historical changes to the statutes and bylaws and have sought to understand how things can be changed legally and ethically. The Core Board will continue to work on this and aim to have proposed changes ready for voting at the next GA in 2019.

Procedures for EMTC membership (see Annexe 1 attached). This procedure was presented and a lively debate ensued. Comments made included the following:

- In the past eligibility for applying had allowed Associations to send their documents in languages other than English which has caused difficulties. The requirement for

documents to be in English will be added into point 1.
- It is difficult to manage the fact that for some countries have many associations who may have varying standards but who are all members of EMTC.
- Each country has laws/guidance about what an association is. This means that there is great complexity around this issue.

Possible areas of future development

Broadening the scope of EMTC membership
Esa stated that there may be additional unknown associations who could join EMTC. He gave an example from Finland, that there is an Association for Functional Music Therapy that is separate from the main music therapy association. They are doing similar work to other Music Therapists but they are not represented at EMTC. This is the case in some other countries. Some countries have been able to merge associations and this was suggested as a positive way forward as there is strength in greater numbers.

EMTC 2019 and Aalborg conference update
The dates for the GA are the 25th and 26th of June 2019, leading to the opening ceremony of the conference on 26th June 2019. The keynote speakers will be Susan Hart (neuroaffective theory), Lars Ole Bonde (music and health) and Monika Geretsegger (music therapy in autism). The deadline for abstracts is 1/10/18. It is hoped that there will also be an interactive EMTC forum at the conference. The website is http://www.musictherapy.aau.dk/emtc19/ **Action:** Please continue to share information about this conference with your members.

There were some ideas about presence of EMTC at the conference. Albert Berman (The Netherlands) and Tessa Watson (UK) felt that an interactive presentation would be most engaging to the audience. For example a kind of ‚chat show' and Katie Roth (Latvia) suggested the model of TED talks. Katie Roth (Latvia) had an idea about each Country Representative writing a paragraph about how EMTC helps their country and putting these up as posters in places where delegates have to wait. Another idea is to have pictures of Country Representatives on a rotating slide show so that faces are familiar. To write a song together and perform this. **Action:** Country Representatives please send ideas to the Core Board.

EMTC Award
The deadline for proposals for the EMTC Award is February 15th 2019. Please use the info@emtc-eu.com email address to send your nominations.

Co-operation between institutions (WFMT or ECARTE)
There was some debate about this with some Country Representatives feeling that there could be conflicts of interest in different organisations coming together. The aim is for basic communication to take place in order that there are stronger links and sharing between EMTC and other organisations.

Introduction to working groups and new Country Representatives to working groups
There are six working groups. Topics from the SWOT were taken for each working group with aims as below and meetings took place on Sunday 6th May. The working groups and their focus for this GA are detailed below:

CPD – Leader – Marketa Gerlichova (Czech)
Development of suggested standards for CPD, sharing professional knowledge and learning from each other.

Ethics – Agnieska Szymajda (Poland)
Analysis of current Ethics Code EMTC with regard to relevance/up to date/further necessary developments (eg GDPR).

Recognition and qualification – Antonia Hadjieftychiou (Cyprus)
Music therapy and the arts therapies – Claudia Knoll (Slovenia)
Strengthening the position of music therapy through recognition in Europe; gathering information about recognition of music therapy in Europe and working together with EMTS and CPD after stadnards have been developed to develop a common platform for music therapy in Europe.

Research – Melissa Mercadal-Brotons (Spain)
Promotion of international music therapy research.

Music Therapy day – Albert Berman (The Netherlands)
Making EMTD more visible: development of a concept for PR for EMTC and music therapy beyond Music Therapy Day, perhaps including products, corporate design etc. This group also spoke about linking with other conferences, either live, or with podcasts/recordings.

Reports from regional meetings

These took place on Saturday at 16:30 and on Sunday at 09:15.

Southern Europe
The following issues were discussed:

- This group has had a skype meeting this year and shared information from each country. This included issues relating to ethics, particularly for Turkey who hope to become full members of EMTC and are working towards this.
- The past months have been busy for Elide organising the GA/symposium.
- Time was spent considering the recognition process in different countries. Documents relating to this will be shared across the region and with the EMTC (the group have set a deadline of end July to do this).
- The training programmes within this region were discussed, including the quality of training programmes and whether they are private or within institutions.
- The group is also going to work on greater collaboration with neighbouring countries, in particular in raising standards of training.

Central Europe - Chair Agnes Varga (Hungary/Regional Coordinator)
The following issues were discussed:

- Continuing discussions on finding the best way to communicate and share information (including lesson plans). Google drive has not worked well for all members of the group, instead email will be used.
- This group has had a skype meeting and will continue to meet every 2 months on skype, with meetings planned for June and September.
- The group discussed how to support Poland to ensure that the EMTC is valued and

that the association makes attendance at the GA a priority for the Country Representative.
- The group asked if flyers/information sheets could be made available where possible in order for other countries to use them as templates.
- The group will share more resources – information, conferences, new books and research etc

Northern Europe
The following issues were discussed:
- How to represent the EMTC and Northern Europe at the Nordic conference in August 2018. The group will have a poster and flyers about EMTD and will talk to delegates about EMTC and the work that it undertakes.
- The group discussed the possibility of creating a database of lecturers available to teach across Northern Europe. All liked the idea but it is likely to be tricky both due to GDPR and also maintaining something that is up to date and relevant. Therefore, the group is going to work more to share contacts and ideas informally.
- Apprenticeships were discussed (currently only a UK issue)
- The group will aim to be more active in sharing information on Facebook groups

Melanie asked that when groups are sharing information to please copy in the EMTC email address (info@emtc-eu.com).

Stefanie Lefebvre (France) said that she has a document for her country that outlines the profession for the health ministry (this was produced for the process of recognition). Stefanie wanted to ask if it would be useful for it to be translated. **Action:** Core Board to consider this.

Reports from working groups
CPD - Stefanie Lefebvre (France) reported on behalf of the group.
Stefanie gave feedback from the survey undertaken this year. The majority of the group felt that there should be recommendations from EMTC regarding CPD. The majority (65%) felt that the system of CPD used should be flexible enough to include different country systems. The majority felt that the home country's certification board should monitor CPD (75%).
Action: There was no action from this meeting.

Recognition and qualification group - Antonia Hadjieftychiou; Chair (Cyprus) reported for this group.
The group has gathered information about recognition and qualification through a survey and there is considerable data available. They will work towards analysing the data and generating some key themes. They aim to do this by the end of September 2018, then to send a new iteration of the questionnaire by February 2019 in order to have the results reading for the next GA. They will also consider including groups of Arts Therapies professions within the survey as a group as some countries go through the recognition process with fellow disciplines. They will also be in touch with with EMTS as these topics are interrelated.
Action: see above

Music therapy and the arts therapies - Claudia Knoll; Chair (Slovenia) reported for this group.
This group will work closely with the recognition and qualification group. The group spent

some time talking about their purpose; they want to promote cooperation between the Arts Therapies disciplines and find out how disciplines are already collaborating. The group talked about identifying models of cooperation that have been effective, in particular countries where disciplines worked together to gain recognition. The group realises that these are big aims. They have had approximately 24 returns to the survey that was sent out. They will collect data until the end of June and then look at the data. They will then process the data with a possible aim to present the results at Aalborg 2019.

Research - Melissa Mercadal-Brotons; Chair (Spain) reported for this group.
The group will contact Country Representatives to ask about any specific PhD programmes in their country (by end June 2018). They will then contact the programme directors in September 2018 to ask about specific projects that are taking place in their programmes/institutions, with results due by the end of December 2018. The group spent some time defining categories and thinking about what they want to ask programme directors. These will include: listing projects in the past 3 years, and the possibility of adding in a section on current research into country information. There has been discussion about the terminology that is used across countries as this is very varied. It is likely that categories will have explanatory definitions to allow different countries to understand the terminology and to slot their responses into the most useful categories.

Working groups were discussed and new Country Representatives were asked to nominate themselves for a working group.

Ethics working group – Ranka Radulovic (Serbia) and Agnieska Szymajda (Poland) (note: there was brief discussion about whether this group is needed at this time. There were no new volunteers to be on this group).

European music therapy day – Ingeborg Neblung (Norway/Regional Coordinator), Agnes Varga (Hungary/Regional Coordinator), Tali Gottfried (Israel), Ranka Radulovic (Serbia), Ksenija Buric (Croatia)

Recognition and qualification group – Antonia Hadjieftychiou (Cyprus), Marketa Gerlichova (Czech), Agnieska Szymajda (Poland), Evangelia Papanikolaou (Greece) Karina Erland Jensen (Denmark), Maria Munkesjo (Sweden), Anna Steelandt (Belgium), Teodossi Tzinguilev (Bulgaria) Kaija Tahtinen (Finland), Cathy Schmartz (Luxembourg) will join this group

CPD – Marketa Gerlichova (Czech), Rita Maia (Portugal), Stefanie Lefebvre (France), Vilmante Aleksiene (Lithuania), Elizabeth Kaczynski (Austria)

Music Therapy and the Arts Therapies – Claudia Knoll (Slovenia), Ozgur Salur (Turkey), Katie Roth (Latvia), Beate Roelcke (Switzerland), Malle Luik (Estonia)

Research – Melissa Mercadal-Brotons (Spain), Tali Gottfried (Israel), Elide Scarlata (Italy/Regional Coordinator), Stefan Mainka (Germany), Vilmante Aleksiene (Lithuania).

Election of Core Board

The Board consists of the Core Board (3 posts; President, Vice President/Treasurer and Vice President/General Secretary) and also includes Regional Coordinators.

The current Core Board is approaching their third year in post. The Core Board is currently:

Esa Ala Ruona (President), Alice Pehk (Vice-President/Treasurer), Melanie Voigt (Vice-President/Treasurer). The Core Board have discussed the election and would like to put their proposal in to stand for another 3 years. This was greeted with appreciation by the Country Representatives through a round of applause.

The Regional Coordinators are also happy to continue in post.

However, the Core Board were clear that any other Country Representatives that would like to work together to make a proposal for taking on the roles of President, Vice President/Treasurer and Vice President/Secretary are welcome to submit their proposals. Likewise, those who would like to submit a proposal to be a Regional Coordinator are welcome to do so. These proposals must be submitted by October 2018 and should include vision, short and long term aims. **Action:** Core Board to write a proforma for making a proposal. Country Representatives to consider whether they wish to stand for any of these roles.

Call for proposals for the next European Conference in 2022

The deadline for proposals for the 2022 European Conference is by the 31st October 2018. The guidelines have been sent by email and are also on the EMTC website (downloads). Esa Ala Ruona (President) encouraged all present to consider this with their associations. He stressed the benefits of the close collaboration with EMTC and the benefits of hosting an event such as this. **Action:** All Country Representatives to consider bidding for the next European Conference in 2022 and discuss with their association/s if appropriate.

Collaboration between EMTC and WFMT
Melissa Mercadal-Brotons (Spain) spoke about the WFMT. She explained that whilst the aims of WFMT on paper are clear, it is difficult to realise these. There are many organisations that do not belong to the WFMT. Melissa would like to have greater collaboration and would like to be able to bring together the different organisations to benefit Music Therapists across the world.
Elide Scarlata (Italy, Regional Coordinator, and also WFMT European liaison) also spoke about her role as European liaison.

There was discussion about this issue and it was evident that there were varied views. Tali Gottfried (Israel) raised the question of whether the EMTC should elect the European liaison for WFMT. Tessa Watson (UK) raised the possibility that those who have roles on the WFMT should relinquish their role as Country Representative (in order to allow opportunities for more people). Tessa Watson also queried whether this issue might raise a broader issue about needing a procedure to manage conflicts of interest in order to allow impartial and full discussion. Tali Gottfried (Israel) wished to note that whilst the budget had been voted through, she realised now that euro 500 had been budgeted to send the European liaison to the WFMT meeting. Several present felt uncomfortable about this. Esa Ala Ruona (President) noted that this was a preliminary budget so the funds may not all be used in the way expressed. Tessa Watson (UK) expressed the view that the EMTC prioritise using EMTC funds to subsidise delegates who struggle to attend the GA and have to self-fund.

Open questions and topics

Melanie Voigt (Vice President/Secretary) noted that the time for the GA feels short and wondered whether it might be possible to begin meeting the evening before the weekend. Those present felt very positive about this idea, noting that working so intensively over a short time is tiring. However, there were some concerns expressed regarding the practicalities of extending the time. Ozgur Salur (Turkey) noted that he would not want to miss any part of the symposium as this is so useful for professional practice. Elide Scarlata (Italy/Regional Coordinator) suggested working via skype but it was agreed that this is often unreliable (Ozgur Salur (Turkey) suggested Zoom instead).
Many Country Representatives felt that 2 full days would work well, and particular next year 2019 as there will not be a symposium prior to the GA.

Final comments

Esa Ala Ruona (President) noted the positive work that had taken place over the weekend. He encouraged all present to ensure that they respond to communication, give answers to emails and generally ensure that they continue to be involved with EMTC over the year. He noted that we are aiming to be a professional body, working to benefit our profession of music therapy. Coming together face to face is very important but so are the opportunities for contact and dialogue over the year.

Melanie Voigt thanked Elide Scarlata (Italy/Regional Coordinator) for her work in arranging the symposium and the GA. Melanie also noted the good work that has taken place at the GA this weekend and also encouraged Country Representatives to ensure that they keep up to date with responses to emails and in returning information in a timely manner.

The GA was then closed for 2018.

Responsible for Minutes: Tessa Watson

Annexe 1: Draft Procedures for Membership

Annexe 1

Procedures for EMTC membership

1. The Association fills out the official membership proposal form (available from the EMTC website).

2. Association sends the completed form to the Country Representative by e-mail together with copies of all the association's official registration documents. If the country is not yet a member of EMTC and no Country Representative has been named, the contact person is the regional coordinator.

3. The responsible Representative checks the documents with regard to national regulations concerning officially registered organizations. They also check the documents regarding the requirements for membership in Paragraph 1 of the by-laws of the EMTC (e.g. exclusion of training centers).

4. The Country Representative forwards the material from the applicant along with his own findings to the Regional Coordinator, who acknowledges receipt of the documents. The Regional Coordinator checks whether the association meets requirements and informs the Country Representative whether the association is eligible for membership.

5. If the association is eligible, the Regional Coordinator informs the EMTC VP/Treasurer.

6. The VP/Treasurer writes a letter of welcome for the association in Cc to the country representative, Core Board members and the Regional Coordinator, including payment details and the EMTC bank account number.

7. The association transfers the membership fee to the EMTC bank account. Please note: Membership becomes active only when the payment is received.

8. The President writes to the association to confirm they are an official, active member of the EMTC.

9. Membership is paid annually. The deadline for payment is set annually by the board (see 1.9 EMTC By-laws) (*also insert in 1.9 Oslo by-laws*). If payment is not received by this date, the member association will be classified ***inactive***. It will be removed from the website and links from the EMTC to the association will be removed until the membership fee is paid. (See EMTC-Statutes 6.1; 8.3)

10. Late payment will result in an increase of 20% in the fees. Member associations and number of members are registered at the EMTC website: http://emtc-eu.com/member- associations/